

PROFESSIONAL DEVELOPMENT SEQUENCE POLICY

A professional development sequence is a set of courses that leads to mastery of content in a subfield of an existing academic major and provides practicing professionals exposure to new knowledge or practical techniques. Sequences will be limited to the post-baccalaureate level, and applicants must meet all requirements for graduate study. Coursework from a professional development sequence may be applied toward a graduate degree providing those courses satisfy degree requirements and are approved by the advisor.

Credit Hours: A minimum of 9 and a maximum of 12 trimester credit hours are required. At most credit for one course may be transfer credit. No more than 50% of the course credit may be taken as teleclasses or telecourses.

Grading: Coursework to be applied to a professional development sequence must be graded. A college may specify a minimum grade requirement for courses to be applied to the professional development sequence.

Completion of Sequence: A sequence must be completed in three years. Each student will receive a document verifying the completion of the professional development sequence, and the sequence will appear on the official university transcript.

Approval Process: Requests for professional development sequences should be reviewed at the collegial level according to procedures identified in the Curriculum and Course Approval/Change Policy.

Proposed professional development sequences will be subject to the normal reasonable and moderate extension request (RAMER) procedures.