**Policy 63**

# Governors State University

## Technology Enhanced Classrooms Usage

Governors State University has implemented the following policy in order to provide a classroom environment that is safe, secure, welcoming, and conducive to effective teaching and learning.

The following activities are prohibited by students, faculty and other users within technology enhanced classrooms:

- Eating
- Drinking from uncovered containers. Travel mugs and bottled water are permitted.
- Use of art materials, such as clay, crayons, paints or glue, on student tables which are wired for electricity and data.
- Moving or rearranging the student tables which are wired to the walls for electricity and data.
- Moving the instructor's podium which is wired to the floor for electricity and data.
- Attempting to change, move, damage or disrupt technology enhanced classroom computer equipment, software or the university network.

Instructors' responsibilities:

- Making students in their classes aware of this policy.
- Securing the classroom to the extent that they must lock all doors to the room and the podium upon completion of class and the exiting of all students from the room.

Students, faculty and other users who perform the prohibited activities listed above in technology enhanced classrooms are considered violators of this policy and may be subject to appropriate disciplinary action, including denial of access to these classrooms.

Exceptions to the policy may only be granted by the Chair of Information Technology Policy and Planning Council. We will respond to these requests by balancing the individual need against the best interests of the University.

Effective 12/01/04
Revised 7/13/05; 9/25/06