

## 2013-2014 DHS SECONDARY CONFIRMATION OF CITIZENSHIP FORM

### STEP 1: STUDENT INFORMATION

Please complete this verification form and provide copies of all requested paperwork within **15 days** of receipt to Governors State University. **Incomplete paperwork will not be accepted, thereby delaying the processing of your financial aid award.**

Student Name: \_\_\_\_\_ GSU ID # \_\_\_\_\_ Last 4 digits of SS#: \_\_\_\_\_  
Please Print Last First

Permanent Home Address: \_\_\_\_\_  
City State Zip Code

Student's Date of Birth: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_

### STEP 2: DHS CITIZEN CONFIRMATION

In order to continue processing your financial aid application, the U.S. Department of Education requires that we verify your citizenship status. So please complete this worksheet and provide the requested documentation as outlined. According to your citizenship status, please indicate the documents you are providing, you only need to provide one.

#### U.S. CITIZENSHIP DOCUMENTATION

- A copy of your U.S. Birth Certificate, or U.S. Passport.
- A copy of your Consular Report of Birth Abroad (FS-240), your Certificate of Birth Foreign Service (FS-545), or your Certification of Report of Birth (DS -1350).
- A copy of your Certificate of Citizenship (N-560 or N-561) or your Certificate of Naturalization (N-550 or N-570) issued by USCIS.
- Certificate of Citizenship.
- Certificate of Naturalization.

#### ELIGIBLE NON-CITIZEN DOCUMENTATION

- Original, unexpired, Alien Registration Receipt Card (I-151), Resident Alien Card/Permanent Resident Card (I-551), or conditional Resident Alien Card (I-551, I-94 or I-94A).
- Original Arrival/Departure Record (I-94) or Departure Record (I-94A) with the endorsement "Processed for I-551 ..." and having a valid expiration date and appropriate information filled in.
- Original, unexpired foreign passport with I-551 endorsement.
- Original documentation showing you have been designated as a Refugee, Asylum Granted, Parolee or Cuban-Haitian Entrant or Conditional Entrant (I-94, I-94A or I-571 with proper endorsement).

#### VICTIM OF HUMAN TRAFFICKING OR BATTERED IMMIGRANT-QUALIFIED ALIEN

- A copy of your eligibility letter from Health and Human Services (HHS) or a T-visa
- A copy of your 1-797, Notice of Action form from USCIS, with a valid expiration date verifying financial aid eligibility.

### STEP 3: CERTIFICATION AND SIGNATURE

I certify that the information provided on this form and any attachments are true and correct.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**