Transfer Guide



Associate in Applied Science in Office Professional to Bachelor of Arts in Interdisciplinary Studies

The following is presented as an articulation agreement between Kankakee Community College (KCC) and Governors State University (GSU) for the Interdisciplinary Studies degree program based on the current catalogs of both schools. The student would receive an Associate in Applied Science (AAS) degree in Office Professional from KCC and a Bachelors of Arts (BA) degree in Interdisciplinary Studies from GSU.

I. TRANSFERABLE GENERAL EDUCATION (22 Hours) Communications (6 hours)

ENGL 1613 - English I (3) [sub for ENGL 1413] ENGL 1623 - English II (3) (Elective at KCC)

Humanities and Fine Arts (0 hours)

Mathematics (3 hours)

IAI Mathematics Course (3)*

Physical and Life Sciences (4 hours)

Life Science Course (4)* [sub for PHED 1512/BIOL 1564]

Social and Behavioral Sciences (9 hours)

PSYC 1813 - Introduction to Psychology (3)

Select one of the following: ECON 1543 - Economics; ECON 1553 -

Macroeconomics; ECON 1563 - Microeconomics (3)

Social and Behavioral Science Course (3)*

II. TECHNOLOGY AREA OF STUDY (39-40 Hours)

ACCT 1413 or 1514 - General Accounting (3) or Financial Accounting (4) - Proofreading and Editing (2) BSNS 1312 - Administrative Office Procedures (3) BSNS 1353 - Introduction to Business (3) BSNS 1553 BSNS 1603 - Business Communications (3) BSNS 1653 or 1663 - Business Law or Legal & Social Environment of Business (3) - Successful Customer Service (1) BSNS 2311 COSC 1023 - Intermediate Word (3) COSC 1172 - Introduction to the Internet (2) COSC 1181 - Voice Recognition (1) - PowerPoint (1) COSC 1341 - Word (2) COSC 1352 COSC 1362 - Access (2) - Excel (2) COSC 1372 COSC 1382 - Microsoft Office Suite Integration (2) COSC 1513 - Intro. to Information Processing (3) ELECTIVE (3-4) - See KCC catalog for list of Office Professional elective courses.

REQUIRED A.A.S. IN OFFICE PROFESSIONAL DEGREE PROGRAM TOTAL: 61 Hours

* Refer to the KCC A.A. guidelines for a list of IAI approved course choices for Section I.



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III. TO BE TAKEN AT KCC or GSU (15-16 Hours)

Fine Arts Course (3)*

Fine Arts or Humanities Course (3)*

Humanities Course (3)*

Physical Science Course (3-4)* [either life of physical science course must contain a lab] Speech Communication (3) (KCC SPCH 1553 or GSU COMS 1160)

*Refer to KCC or GSU catalogs for a list of course choices in Section III.

IV. TO BE TAKEN AT GSU (43-44 Hours)

IDSS 3100 - Perspectives on Interdisciplinary Studies (3)

IDSS 4900 - Interdisciplinary Studies Appraisal (3)

3000 - 4000 Level Electives (37-38 hours)

(Students must take upper division courses in at least two different disciplines.) **Students are strongly encouraged to complete a minor in a subject area.**

Courses are selected with advisor assistance.

Minimum Required for BA in Interdisciplinary Studies: 120 Hours

Governors State University
Office of Admission
(708) 534-4490

<u>TransferGuide@govst.edu</u>
<u>Visit the College of Arts and Sciences at www.govst.edu/cas</u>

For Additional Information:

Kankakee Community College
Transfer Center
(815) 802-8208
<u>Visit Kankakee Community College at www.kcc.edu/transfer</u>

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^{*}Refer to the GSU catalogs for a list of course choices in Section IV.