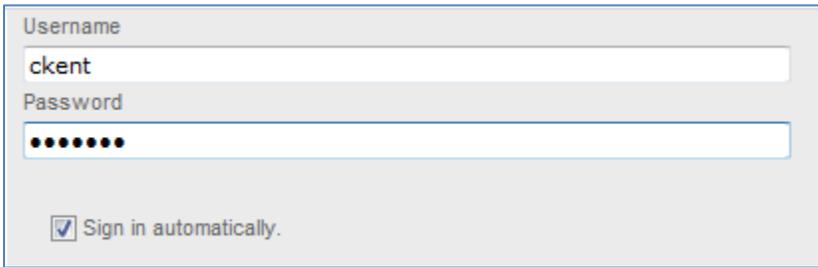


Changing your password in Datatel Colleague

1. When you get this error **User ID or Password provided is incorrect** in Colleague UI
2. Select **Modify your UI Single Sign-on credentials**
3. Enter in your Username and new password



A screenshot of the Datatel Colleague login form. It features two input fields: 'Username' with the text 'ckent' and 'Password' with a masked password of ten dots. Below the fields is a checkbox labeled 'Sign in automatically.' which is checked.

4. Select **OK**