COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

Ellen Foster Curtis, Dean

The College of Business and Public Administration presents strong theoretical and pragmatic programs at the graduate level which prepare students for careers in business, government, and industry. The majors are designed with the understanding that students enrolled in the college are pursuing management degrees for careers in the public or private sector. Accordingly, the college offers rigorous programs of study which challenge students and provide them with the preparation to assume positions of leadership and responsibility. To this end, the college emphasizes clearly defined instructional methods and curricula that reflect the growing sophistication of modern management techniques. To prepare leaders for the 21st century, graduate majors are designed to accommodate those with undergraduate degrees in business, as well as those with undergraduate degrees in liberal arts, sciences, engineering, education, and other disciplines.

All of the college's business programs are fully accredited by the Association of Collegiate Business Schools and Programs (ACBSP). The college's Public Administration program is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA).

Graduate Programs

Accounting (M.S.)
Accounting, Accelerated Professional (B.S/M.S.)
Business Administration (M.B.A.)
Management Information Systems (M.S.)
Public Administration (M.P.A.)

Faculty of the College of Business and Public Administration

Division of Accounting/Finance/Management Information Systems
David Green, Chairperson

Associate Professors
Anthony Andrews
Dalsang Chung
Carlos Ferran
David Green
Susan Ji
Brian McKenna
T J Wang

Assistant Professors
Semih Çekin
Xinghua Gao
William Kresse
Yonghong Jia
Evelina Mengova
Michael Williams
Jun Zhan

Lecturers
Jeffrey Alfano
Michael Trendell

Division of Management/Marketing/Public Administration
Jun Zhao, Chairperson

Professors
Farouk Shaaban
Jun Zhao

Associate Professors
Olumide Ijose
John Simon
Stephen Wagner

Assistant Professors
Chun-Wei Chang
Changyue Luo
Praggyan Mohanty
Gokce Sargut
Robert Sinclair
Feng Tian
Chelsea Vanderpool

Lecturers
Phyllis Anderson
Sidney Barsuk

Public Administration Program
Susan Gaffney, Program Coordinator

Associate Professors
Mary Bruce
Susan Gaffney

Assistant Professor
Natalia Ermasova
Dwight Vick

Announcements

Students are responsible for checking the college bulletin boards and GSU email for announcements concerning scheduling, policies, job and financial aid opportunities, and collegial activities.

DEGREE REQUIREMENTS FOR GRADUATE PROGRAMS

The university degree requirements for graduate programs are listed in the Master's Degree Requirements section of this catalog.

In addition to university degree requirements, the College of Business and Public Administration has the following requirements for the master's degree programs:

1. All students must have a signed study plan completed in the CBPA Academic Advising Office during the initial semester of enrollment in the degree program.
2. Students must earn an overall G.P.A. of 3.0 or higher in all course work required for the degree with no more than two grades of "C".
3. Only credits earned with a grade of "B" or higher will be considered for transfer credit.
4. Transfer credits earned more than five years before the request to transfer will not be accepted toward meeting degree requirements.
5. Transfer credits can be applied toward required courses only with the permission of the Dean.
6. Credits for experiential learning will not be accepted toward meeting degree requirements unless approved by the Dean.
7. A readmitted student may not apply credits earned more than five years before readmission to degree requirements, unless approved by the Dean.
8. The total number of credits applied toward degree requirements earned in independent studies, internships, and practica cannot exceed six hours, unless approved by the Dean. A maximum of three hours in internships can be counted toward this total.
9. A student who has enrolled in the same course two times without receiving a passing grade must receive permission from the dean to register for that class a third time.
10. A maximum of six credit-hours of graduate course work earned in the last term of an undergraduate program and before official acceptance in the graduate program may be applied toward graduation requirements, with permission of the division chair and the Dean.
11. All graduate students within the College of Business and Public Administration will be required to demonstrate competency in the field of MIS/personal productivity tools by achieving a score of 80% or higher on all appropriate competency exams prior to their second semester of enrollment. Students who fail to achieve the 80% minimum will be required to enroll in the corresponding zero level course(s) and complete with an 80% score or higher. (Students who achieve an 80% on any undergraduate MIS/productivity tools competency exam(s) in the three (3) years prior to enrollment in a graduate program may use this/these undergraduate score(s) and will only be required to meet this requirement on any outstanding area or areas in which they do not meet the 80% criteria.)

Requirements for specific degree programs follow.

Student Course Load

Graduate students may not take more than 12 hours per term without obtaining permission from the dean of the college or designee.

Accelerated Professional Accounting Program (B.S./M.S.)

The Accelerated Professional Accounting program offers qualified high achieving students the ability to complete their BS and MS in Accounting degrees and meet the 150 credit-hour requirement to sit for the CPA exam in three years of full-time course work (2 + 1). Students in the graduate portion of this program will meet the same degree requirements as those in the MS in Accounting. See Master of Science in Accounting section below for more information.

Special Admission Requirements

Students enrolled in the Accelerated Professional Accounting program will apply for continuation to the graduate program at the beginning of the second year of undergraduate course work.

Continuing (Graduate) Student Admission Criteria

- 3.25 cumulative GPA on GSU coursework
- Completion of all university and college graduate admission requirements. Note: GMAT requirement may be waived for students meeting these requirements.

Master of Science in Accounting

The College of Business and Public Administration offers a graduate major in Accounting leading to the degree of Master of Science in Accounting (M.S.).

This professional, graduate degree program is part of a coordinated 150-hour program in Accounting which allows students to earn a B.S. (after 120 hours), an M.S. (after 150 hours), and satisfy the new eligibility requirements for taking the C.P.A. exam.

Although a bachelor's degree in accounting is not required for admission to the M.S. in Accounting program, students who have earned their baccalaureate degrees in other academic areas will be required to complete appropriate preparatory courses in business and accounting in addition to those required for the master's degree.

Special Admission Requirements

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1. a GMAT or GRE score from tests administered within five years of the date of admission*;
2. two confidential letters of recommendation from professional references (e.g. current or former college faculty member, current or former work supervisor, community leader);
3. a two-page, double-spaced statement of intent which discusses personal short and long term career goals and reasons for pursuing a MS in Accounting degree at this time and what about this particular program is going to help reach those goals. Please give specific personal examples of leadership and provide other pertinent information

to help the committee select candidates who can benefit from and contribute to the program. The statement of intent offers applicants the opportunity to demonstrate writing and communication skills and supports your candidacy for the MS in Accounting; and

4. a current resume.

*   The GMAT or GRE may be waived for applicants who meet one of the following:

1) a G.P.A. of 3.5 or higher for the last 60 hours, from a regionally accredited college or university, or
2) a graduate degree from a regionally accredited college or university; or
3) meet the requirement for Guaranteed Admission to the MSA (GAMSA) program for GSU undergraduate students including:
    a. having completed 12 hours (4 courses) in core accounting courses (ACCT3111; ACCT3151; ACCT3152; ACCT3252; ACCT4251; or ACCT4354) at GSU with a minimum of 3.25 from those accounting courses taken at GSU; and
    b. having or maintaining a 3.0 GPA or higher in last 60 hours of the undergraduate degree.

Current undergraduate students may only apply for GAMSA if they have met requirement (a) and completed at least 90 hours of their undergraduate degree program with at least an overall GPA of 3.25. Approved GAMSA students may waive the letters of recommendation special admission requirement.

Required Preparation

Applicants should have completed the equivalent of the following prerequisite courses with a grade of "B" or higher in each course:

ACCT	2110	Financial Accounting
ACCT	2111	Managerial Accounting
ACCT	3111	Cost Accounting I
ACCT	3151	Intermediate Accounting I
ACCT	3152	Intermediate Accounting II
ACCT	3252	Accounting Information Systems
ACCT	4251	Tax I
ACCT	4354	Auditing I
BLAW	2100	Business Law I
BLAW	3100	Business Law II

Applicants will be required to complete the preparatory course work for the master's program. The specific courses an individual will be required to complete will depend on previous course work. With permission of the dean, students can enroll in graduate level courses for which they have completed the prerequisites before completing all of the preparatory courses.

Candidacy Requirements

After admission as a degree-seeking student, a student must also apply for candidacy. Application forms are available in the Academic Advising Office. To qualify for candidacy, a student must:

1. satisfy all conditions of admission;
2. maintain an overall G.P.A. of at least 3.0 (on a 4.0 scale) for all course work completed at Governors State University as a graduate student with no more than two grades of "C."
3. complete all prerequisite courses with a grade of "C" or higher in each course and overall G.P.A. of 3.0 or better; and
4. apply for candidacy after earning a minimum of 9 and a maximum of 12 graduate credit-hours (beyond prerequisite coursework). Students who complete more than 15 hours of degree requirements before attaining candidacy status may be required to complete up to 18 additional hours, approved by the Dean, as a candidate before being approved for graduation by the college.

Prerequisite Competencies

1) calculus;
2) students must successfully complete collegial proficiency exams with a grade of 80% or higher (or equivalent courses) in MIS prior to enrolling in their second semester of coursework; and
3) written communication and college algebra.

Degree Requirements

Students must meet all university requirements for a master's degree.

Students must meet the collegial graduation requirements listed at the beginning of this section.

Information on these alternatives can be obtained from the Academic Advising Office.

I.   Business Courses (6 Hours)

Select two of the following courses:

ECON	7500	Managerial Economics and Forecasting (3)
FIN	7101	Financial Management (3)
MGMT	7400	Operations Management: Strategies and Techniques (3)
MGMT	7500	Organizational Behavior in the Global Context (3)
MGMT	7600	International Business (3)
MKTG	7100	Strategic Marketing (3)

II. Accounting Core Courses (12 Hours)

ACCT	6201	Seminar in Financial Accounting Theory and Practice (3)
ACCT	6252	Advanced Taxation of Individuals (3)
ACCT	6331	Accounting Information Technology and Systems (3)
ACCT	6355	Seminar in Auditing Standards and Applications (3)

III. Master's Final Project (3 Hours)

ACCT	8965	Integrative Perspective on Accounting Issues (3)

IV. Accounting Selective Courses (6 Hours)

Select two of the following courses:

ACCT	6253	Federal Income Taxation of Partnerships and Corporations (3)
ACCT	6461	Governmental and Nonprofit Accounting (3)
ACCT	7111	Managerial Accounting Theory and Applications (3)
ACCT	7254	Advanced Tax Research (3)
ACCT	7815	Financial Statement Analysis (3)
ACCT	8260	Estate Planning (3)
ACCT	8265	Employee Benefits and Retirement Planning (3)

V.   Career Selectives (6 Hours)
Select six hours from any CPBA courses numbered 7000 or above.

VI.   Total - 33 Hours

Master of Business Administration

The College of Business and Public Administration offers a graduate major in Business Administration leading to the degree of Master of Business Administration (M.B.A.). This degree program prepares students for positions of executive leadership. It is a general management program of study designed for students with business undergraduate degrees, as well as for students with preparation in other fields. A broad core of courses provides an in-depth understanding of business operations and management. In addition, selective courses may be used to design a specialization in a single functional area if desired.

Special Admission Requirements

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1. a GMAT or GRE score from tests administered within five years of the date of admission*;
2. two confidential letters of recommendation from professional references (e.g., current or former college faculty member, current or former work supervisor, community leader);
3. a two-page, double-spaced statement of intent which discusses personal short- and long-term career goals, reasons for pursuing an MBA degree at this time and what about this particular program is going to help reach those goals. Please give specific personal examples of leadership and provide other pertinent information to help the committee select candidates who can benefit from and contribute to the program. The statement of intent offers applicants the opportunity to demonstrate writing and communication skills and supports candidacy for the MBA degree; and
4. a current resume.

* The GMAT or GRE may be waived for applicants who meet one of the following:
   1) a G.P.A. of 3.5 or higher for the last 60 hours, from a regionally accredited college or university, or
   2) a graduate degree from a regionally accredited college or university; or
   3) meet the requirement for Guaranteed Admission to the MBA (GAMBA) program for GSU undergraduate students including:
      a) having completed 12 hours (4 courses) in core business courses (ECON3404; FIN3110; MIS3101; MGMT3400; MGMT3500; or STAT3700) at GSU with a minimum of 3.25 from those business courses taken at GSU; and
      b) having or maintaining a 3.0 GPA or higher in last 60 hours of the undergraduate degree.

Current undergraduate students may only apply for GAMBA if they have met requirement (a) and completed at least 90 hours of their undergraduate degree program with at least an overall GPA of 3.25. Approved GAMBA students may waive the letters of recommendation special admission requirement.

Master's Final Project

MGMT 8900: Strategic Management in the Global Context is the capstone course of the M.B.A. program. It is designed, through intensive case analysis and study, to integrate the various operating functions of a business and to demonstrate the student's overall knowledge and skills. Applications for enrollment in MGMT 8900 are required and available in the CBPA Academic Advising Office.

Thesis Option

A thesis is optional for M.B.A. students. The thesis provides an opportunity for intensive study of a problem chosen by the student. The thesis option is limited to outstanding students who have been recommended by a minimum of two faculty in the College of Business and Public Administration and approved by the dean. Each student selecting to do a thesis will be required to submit a thesis proposal to a faculty member. If the proposal is approved, a thesis advisor and examining committee will be appointed by the dean or designee. A candidate who is approved for a thesis will be required to take a research methods course as approved by the advisor and to defend the thesis orally.

Candidacy Requirement

After admission as a degree-seeking student, a student also must apply for candidacy. Application forms are available in the Academic Advising Office. To qualify for candidacy, a student must:

1. satisfy all conditions of admission;
2. maintain an overall G.P.A. of at least 3.0 (on a 4.0 scale) for all course work completed at Governors State University as a graduate student with no more than two grades of "C" in all required course work;
3. complete all foundation courses and prerequisite competencies with a grade of "C" or higher in each course and overall G.P.A. of 3.0 or higher; and
4. apply for candidacy after earning a minimum of nine and a maximum of 12 graduate credit-hours (beyond foundation coursework). Students who complete more than 15 hours of degree requirements before attaining candidacy status may still be required to complete up to 18 additional hours, approved by the Dean, as a candidate before being approved for graduation by the college.

Degree Requirements

Students must meet all university requirements for a master's degree.

Students must meet the collegial graduation requirements listed at the beginning of this section.

Students will be required to take a standardized assessment test as a part of their capstone course to complete their degree. A fee of $35 will be charged at the time of registration for the course.

Prerequisite Competencies

1. calculus;
2. students must successfully complete collegial proficiency exams with a grade of 80% or higher (or equivalent courses) in MIS prior to enrolling in their second semester of coursework; and
3. written communications.

Foundation Courses (12 Hours):
MGMT 6100 Foundations of Management and Marketing (3)
(Equivalent: MGMT 3100 and MKTG 3100)*
ECON 6100 Foundations of Economics (3)
(Equivalent: ECON 2301 and ECON 2302)*
MGMT 6700 Foundations of Managerial Statistics (3)
(Equivalent: STAT 2700 and STAT 3700)*
ACCT 6100 Foundations of Accounting and Finance (3)
(Equivalent: ACCT 2110 , ACCT 2111 , and FIN 3110)*

  * Foundation courses may be waived on a course-by-course basis for students with appropriate academic preparation. Generally, students with an undergraduate degree in business completed within five years prior to application from a nationally or regionally accredited school, with a grade of "B" or higher have satisfied most of these requirements. Undergraduate equivalent courses that may be used to satisfy each required foundation course are noted.

I.   **Required Courses (24 Hours)**
ACCT   7101   Strategic Management Accounting (3)
ECON   7500   Managerial Economics and Forecasting (3)
FIN   7101   Financial Management (3)
MGMT 7400   Operations Management: Strategies and Techniques (3)
MGMT 7500   Organizational Behavior in the Global Context (3)
MGMT 7600   International Business (3)
MIS   7101   Information Systems and Technology (3)
MKTG 7100   Strategic Marketing (3)

II.   **Master's Final Project (3 Hours)**
MGMT 8900   Strategic Management in the Global Context (3)

III. **Career Selectives or Specialization (9 Hours)**
A student has three options: (1) select a specialization from among those listed below; (2) select nine hours from any CBPA courses numbered 7000 or above; or (3) select nine hours of a group of specific courses to customize a specialization.

Specialization Options:
a. Corporate Entrepreneurship
ENTR 7100   Principles of Corporate Entrepreneurship (3)
ENTR 8100   Corporate Entrepreneurial Opportunity (3)
ENTR 8500   Corporate Entrepreneurial Leadership (3)

   b. Finance
Select three of the following courses:
FIN   7501   Investments (3)
FIN   8101   Advanced Financial Management (3)
FIN   8350   International Finance (3)
FIN   8501   Derivatives (3)

c. Human Resource Management
MGMT 7300   Human Resource Management Strategies (3)
MGMT 8300   Labor Management Relations (3)

Select one of the following courses:
MGMT 7200   Problems in Business Ethics (3)
MGMT 8310   Human Resource Selection and Compensation (3)
MGMT 8500   Leadership Dynamics (3)

d. International Business
Select three of the following courses:
FIN   8350   International Finance (3)
MGMT 8610   International Business Strategy and Organization (3)
MKTG 8600   International Marketing (3)

e. Management Information Systems
Select three of the following courses:
MIS   7201   Systems Analysis and Design (3)
MIS   7401   Database Development and Implementation (3)
MIS   7601   Distributed and Network Systems (3)
MIS   7700   ERP Systems (3)

f. Marketing
Select three of the following courses:
MKTG 8000   Selected Contemporary Issues in Marketing (3)
MKTG 8200   Buyer Behavior (3)
MKTG 8300   Marketing Information: Methods and Analysis (3)
MKTG 8600   International Marketing (3)

g. Supply Chain Management
MGMT 8400   Global Supply Chain Management (3)
MGMT 8410   Logistics, Transportation, and Warehouse Management (3)

Select one of the following courses:
MGMT 8420   Decision Models in Supply Chain Management (3)
MGMT 8430   Strategic Procurement and Materials Management (3)
MGMT 8460   Project Management (3)

IV.   **Total - 36 Hours (Graduate Core) and 12 Hours (Graduate Foundation)**

Accelerated Online MBA in Supply Chain Management

Rapid changes in the economy and technology, and the globalization of markets have increased the importance of effective supply chain management in organizations. In the MBA program with a specialization in Supply Chain Management, you will learn how to solve logistics problems, mobilize organizations to achieve strategic objectives, and introduce and manage innovations that lead to business success.

This high quality, fully accredited MBA program in supply chain management takes only 17 months to complete. It is a cohort-based program offered exclusively online in a highly interactive format. The program is taught by accessible and dedicated full-time faculty who are experts in their fields.

As a Supply Chain Management graduate, you will possess a strong business foundation and familiarity with the cutting-edge theories and practices essential to addressing supply chain management issues. You will gain the analytical and

problem-solving skills required of managers and executives. The curriculum focuses on forecasting and supply chain optimization, sourcing, and procurement. Emphasis is placed on materials management; distribution and logistics; and warehouse, inventory, and transportation management.

Special Admission Requirements

(cohorts formed each January)

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1. a GRE or GMAT score from tests administered within five years of the date of admission (This requirement is waived for applicants with a master's degree or a 3.5 GPA in a business degree from an AACSB or ACBSP accredited program);
2. two confidential letters of recommendation from professional references (e.g., current or former college faculty member, current or former work supervisor, or community leader);
3. a two-page, double-spaced statement of intent. The statement of intent offers applicants an additional opportunity to demonstrate writing and communication skills and supports candidacy for the MBA degree. Please address the following questions:
   • What are your personal short- and long-term career goals?
   • What are your reasons for pursuing an online MBA degree at this time?
   • How do you plan to commit to starting and completing a 17-month accelerated online MBA program? Please discuss your level of self-discipline, planning, and organizational skills and impact on family, work, or finances.
   • Describe your feelings and experience in working with others in an online setting.
   • Please give specific personal examples of leadership and provide other pertinent information to help the committee select candidates who can benefit from and contribute to the online program and are committed to completing the entire program with the other cohort students; and
4. a current resume.

Limited space availability for online cohort groups

Prerequisite Competencies

Required prior to start of cohort:
• Calculus and
• Written Communications

Students must successfully complete collegial proficiency exams with a grade of 80 percent or higher (or equivalent courses) in MIS prior to enrolling in their second semester of coursework.

Foundation Courses (12 Hours)
Required prior to start of cohort with grade "B" or higher:
ACCT   6100   Foundations of Accounting and Finance (3)
            (Equivalent: ACCT 2110, ACCT 2111, and FIN 3110)*
MGMT 6100   Foundations of Management and Marketing (3)
            (Equivalent: MGMT 3100 and MKTG 3100)*
ECON   6100   Foundations of Economics (3)
            (Equivalent: ECON 2301 and ECON 2302)*
MGMT 6700   Foundations of Managerial Statistics (3)
            (Equivalent: STAT 2700 and STAT 3700)*

* Foundation courses may be waived on a course-by-course basis with appropriate academic preparation

Online Cohort Program Requirements

I.   **Required Courses (24 Hours)**
   ACCT   7101   Strategic Management Accounting (3)
   ECON   7500   Managerial Economics and Forecasting (3)
   FIN   7101   Financial Management (3)
   MGMT 7400   Operations Management: Strategies and Techniques (3)
   MGMT 7500   Organizational Behavior in the Global Context (3)
   MGMT 7600   International Business (3)
   MIS   7101   Information Systems and Technology (3)
   MKTG 7100   Strategic Marketing (3)

II. **Supply Chain Management Specialization (9 Hours)**
   MGMT 8400   Global Supply Chain Management (3)
   MGMT 8410   Logistics, Transportation, & Warehouse Management (3)
   MGMT 8430   Strategic Procurement and Materials Management (3)

III. **Master's Final Project (3 Hours)**
   MGMT 8900   Strategic Management in the Global Context (3)

IV. **Total - 36 Hours (Graduate Core)**
     12 Hours (Graduate Foundation)

Master of Science in Management Information Systems

The College of Business and Public Administration offers a graduate major in Management Information Systems leading to a degree of Master of Science in Management Information Systems (MIS). This degree program is an applications-focused program designed to provide students with the required body of knowledge, skills, and attitudes needed to be a successful leader in the IT profession.

The M.S. in MIS degree is an extension of an undergraduate major in Management Information Systems (MIS). However, a bachelor's degree in MIS is not required for admission to the program. Students who have earned their baccalaureate degrees in other academic areas will be required to complete appropriate preparatory courses in addition to those required for the master's degree.

Special Admission Requirements

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1. a GMAT or GRE score from tests administered within five years of the date of admission*;
2. two confidential letters of recommendation from professional references (e.g. current or former college faculty member, current or former supervisor, community leader);
3. a two page, double spaced statement of intent which discusses personal short and long term career goals and reasons for pursuing a MS in MIS degree at this time and what about this particular program is going to help reach those goals. Please give specific personal examples of leadership and provide other pertinent information to help the committee select candidates who can benefit from and contribute to the program. The statement of intent offers applicants the opportunity to demonstrate writing and communication skills and supports your candidacy for the MS in MIS; and
4. a current resume.

* The GMAT or GRE may be waived for applicants who have met one of the following:
1) a G.P.A. of 3.5 or higher for the last 60 hours, from a regionally accredited college or university, or
2) a graduate degree from a regionally accredited college or university; or
3) meet the requirement for Guaranteed Admission to the MIS (GAMIS) program for GSU undergraduate students including:
  a) having completed 12 hours (4 courses) in core business courses (ECON3404; FIN3110; MIS3101; MGMT3400; MGMT3500; STAT3700; or up to 2 MIS 3000 or 4000 selectives) at GSU with a minimum of 3.25 from those business courses taken at GSU; and
  b) having or maintaining a 3.0 GPA or higher in last 60 hours of the undergraduate degree.

Current undergraduate students may only apply for GAMIS if they have met requirement (a) and completed at least 90 hours of their undergraduate degree program with at least an overall GPA of 3.25. Approved GAMIS students may waive the letters of recommendation special admission requirement.

Required Preparation

Programming Course

Statistics Course
(Equivalent: MGMT6700 or STAT2700 and STAT3700)
Calculus (Equivalent: MATH2281)
MIS Competency exam with a score of 80% or higher

Management Course
(Equivalent: MGMT6100 or MGMT3100 and MKTG3100)

Accounting Course
(Equivalent: ACCT6100 or ACCT2110 and ACCT2111 and FIN3110)

Organization Behavior Course
(Equivalent: MGMT4500)

Operations Management Course
(Equivalent: MGMT3400)

Prerequisite courses may be waived on a course-by-course basis for students with appropriate academic or professional preparation. Generally, students with an undergraduate degree in MIS or Business completed within the five years prior to application from a regionally accredited school, with grades of "B" or higher have satisfied most of these requirements. Applicable work experience may be demonstrated by submitting a portfolio documenting work. Each portfolio will be evaluated by the MIS faculty.

Candidacy Requirements

After admission as a degree-seeking student, a student must also apply for candidacy. Application forms are available in the Academic Advising Office. To qualify for candidacy, a student must:

1. satisfy all conditions of admission;
2. maintain an overall G.P..A. of at least 3.0 (on a 4.0 scale) for all course work completed at Governors State University;
3. complete foundation and prerequisite courses with a grade of "C" or higher in each course and overall G.P.A. of 3.0 or better; and
4. apply for candidacy after earning a minimum of 9 and a maximum of 12 graduate credit-hours (beyond foundation and prerequisite coursework). Students who complete more than 15 hours of degree requirements before attaining candidacy status may still be required to complete up to 18 additional hours, approved by the Dean, as a candidate before being approved for graduation by the college.

Degree Requirements

Students must meet all university requirements for a master's degree.

Students must meet all collegial graduation requirements listed at the beginning of this section.

I.   **MIS Core Courses (15 Hours)**
     MIS   6580   Information Security (3)
     MIS   7201   Systems Analysis and Design (3)
     MIS   7401   Database Development and Implementation (3)
     MIS   7601   IT Infrastructure (3)
     MIS   7700   ERP Systems (3)

II. **Business Courses (9 Hours)**
     MIS   7101   Information Systems and Technology (3)

     Select two of the following:
     ACCT   7101   Strategic Management Accounting (3)
     ECON   7500   Managerial Economics and Forecasting (3)
     FIN   7101   Financial Management (3)
     MGMT 7400   Operations Management: Strategies and Techniques (3)
     MGMT 7500   Organizational Behavior in the Global Context (3)
     MKTG 7100   Strategic Marketing (3)

III.   Career Sequence (9 Hours)
The career sequence component is based on individual career goals. Students select 9 elective graduate credit hours from their career area, to be approved by their advisor. Student career sequence courses may be in disciplines such as business, logistics and supply chain management, management information systems, information security, computer science, and accounting. Students with a non-technical background are encouraged to pursue work in MIS or CPSC, while those students with technical backgrounds will be encouraged to purse course work in business, management, supply chain management and logistics, accounting.

Students may choose any 9 hours of approved electives. The following courses have been approved. Courses not listed require approval of the MIS faculty:

a.   Information Security
CPSC 6581/MIS 6801 Information Security (3)
CPSC   6582   Cryptography and Network Security (3)
CPSC   6583   Laboratory in Information Security   (3)
CPSC   6584   Special Topics in Information Security (3)

b. Logistics and Supply Chain Management
MGMT 8400   Global Supply Chain Management (3)
MGMT 8410   Logistics, Transportation and Warehouse Management (3)
MGMT 8420   Decision Models in Supply Chain Management (3)
MGMT 8440   Project Management (3)

c. Business
7000 or higher level courses in MGMT, MKTG, ACCT, ECON, FIN, MIS from the College of Business and Public Administration are acceptable if the student has met the necessary perquisites for the course.

*   Three credit-hours may be waived in the Career Sequence if the graduate research thesis (MIS 8999) is done as the final project.

IV.   Master's Final Project Selective (3-6 Hours)
Select one of the following:
MIS   8979   Advanced Management Information Systems (3)
MIS   8989   Graduate Project (3)
MIS   8999   MIS Graduate Research Thesis (6)

V.   Total - 36 Hours

Master of Public Administration

The College of Business and Public Administration offers graduate study in public administration leading to the degree of Master of Public Administration (M.P.A.). The MPA program prepares students to serve as effective managers in nonprofit, local, county, state, and federal organizations. The MPA program provides a high quality education to a diverse student body while engaging in scholarly activities and community service. We empower our students with an ethical perspective and with the critical thinking and decision making skills to effectively manage a public entity.

The Public Administration faculty recognizes that these governments are complex systems designed for the purpose of realizing American ideals, of which there are several, and among which there are inherent tensions and partial contradictions. Accordingly, the primary emphasis of the M.P.A. program is to imbue the students with an understanding and respect for the normative, ethical, and political environment within which American public administration is conducted and the ability to apply sound reasoning (critical thinking) to develop viable solutions to problems within this environment. The program also teaches specific concepts, techniques, and skills of management in the public sector.

Special Admission Requirements

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1.   all official transcripts showing evidence of a 3.0 cumulative G.P.A. on a 4.0 scale (G.P.A. calculated from the last 60 credit hours);
2.   two confidential letters of recommendation from professional references (e.g. current or former college faculty member, current or former work supervisor, or community leader;
3.   a two page, double spaced statement of intent which discusses personal short and long term career goals and reasons for pursuing a MPA degree at this time and what about this particular program is going to help reach those goals. Please give specific personal examples of leadership and provide other pertinent information to help the committee select candidates who can benefit from and contribute to the program. The statement of intent offers applicants the opportunity to demonstrate writing and communication skills and supports your candidacy for the MPA; and
4.   a current resume.

Final Project Options: Master's Research Paper or Capstone Course

As part of this degree program, students must choose one of the following options to complete the MPA program (grade "B" or higher required):

PADM 8900   Problems in Applied Public Management
OR
PADM 8990   Master's Research Paper

In the Capstone Course PADM 8900, students demonstrate their cumulative knowledge and skills through the completion of case studies and a research paper.

Before registering for PADM 8900 students must:

1. complete 39 hours of required courses including PADM8600 ;
2. be in final term of program; and
3. obtain permission from the CBPA Advising Office.

The Master's Research Paper PADM8990 involves a demonstration of the student's knowledge and skills through the development of a major research paper approved by a committee of three faculty members

Before registering for PADM8990 students must:

1. complete all required courses;
2. select a committee and have the chairperson approved by the dean; and
3. complete a written proposal approved by their committee and chairperson.

Further information, instructions, and forms are available through the CBPA Academic Advising Office.

Candidacy Requirement

After admission as a degree-seeking student, a student also must apply for candidacy. Application forms are available in the Academic Advising Office. To qualify for candidacy, a student must:

1. satisfy all conditions of admission;
2. maintain an overall G.P.A. of at least 3.0 (on a 4.0 scale) for all coursework completed at Governors State University as a graduate student;
3. satisfy the written communication proficiency requirement;
4. apply for candidacy after earning a minimum of 9 and a maximum of 12 graduate credit-hours (beyond preparatory coursework). Students who complete more than 15 hours of degree requirements before attaining candidacy status may be required to complete up to 18 additional hours, approved by the Dean, as a candidate before being approved for graduation by the college; and

Degree Requirements

Students must meet all university requirements for a master's degree.

Students must meet the collegial degree requirements listed at the beginning of this section.

I.   **Required Courses (33 Hours)**
MIS   7650   Public Sector Information Management (3)
PADM 7100   Political and Legal Frameworks for Public Administration (3)
PADM 7200   Economic Analysis in Public Administration (3)
PADM 7300   Seminar in Public Human Resource Administration (3)
PADM 7400   Public Organization Theory and Behavior (3)
PADM 7500   Seminar in Public Budgeting (3)

PADM 7600   Seminar in Research Methods (3)
PADM 7700   Data Analysis for Public and Nonprofit Administration (3)
PADM 8200   Ethics for Pubic Administrators (3)
PADM 8300   Public Finance (3)
PADM 8400   Seminar in Public Planning (3)

II.   **Select three of the following courses (9 hours)**
Note: at least one course chosen must be a PADM course:*
MGMT 8300   Labor Management Relations (3)
PADM 8000   Advanced Topics in Public Administration (3)
PADM 8100   Seminar in Urban Government (3)
PADM 8500   Seminar in Public Policy (3)
PADM 8880   Internship (3)
POLS   8240   Intergovernmental Relations (3)
  * Other appropriate graduate classes may be approved by MPA Program Coordinator

III.   **Master's Final Project (3 Hours)**
Select one of the following:
PADM 8990   Master's Research Paper (3)
PADM 8900   Problems in Applied Public Management (3)*

  * Students must earn a B or higher grade in their Master's Research Paper or PADM8900 in order to successfully complete the MPA program.

IV.   **Total - 45 Hours**

Joint Degree: MA in Political and Justice Studies (POJS) and Master of Public Administration (MPA)

This new program was designed in response to students' demand for a joint degree program that would broaden student's skills and knowledge by combing the core of these two programs; thus allowing students to have a comparative advantage in the job market. Students who graduate with this joint degree will graduate with two master's degrees (one in Public Administration and the other in Political and Justice Studies). The Public Administration program offers students the tools and technical skills for working in the public sector. This includes such courses as human resource administration, public planning, and public budgeting. The Political and Justice Studies program focuses more on the political processes and goals involved in public policy formulation and implementation. By so doing, the program builds upon a political science and public policy program with the addition of a social justice emphasis.

In developing this joint degree program the faculty studied the "best practices" of joint degree programs and developed a program that makes use of the complimentary nature of POJS and PA in order to maintain the integrity of each program, while allowing the greatest use of each program to satisfy the electives. Students enrolled in this program will be able to complete both degrees with 22 courses (66 credit hours), 10 in the MPA program, 10 in the POJS program, and two separate capstone courses (one in MPA, one in POJS).

Special Admission Requirements

In addition to university admission requirements, applicants must submit the following documents as part of their application package:

1. Applicants will be expected to have a 3.0 cumulative G.P.A. (on a 4.0 scale) in their last 60 credit hours;
2. Two confidential letters of recommendation from professional references (e.g. current or former college faculty member, current or former work supervisor, or community leader;
3. A two page, double-spaced statement of intent, which discusses personal short- and long-term career goals, reasons for pursuing an MPA degree, and how this degree will help the student achieve those goals. The statement should encompass specific personal examples of leadership and provide other pertinent information to help the committee select candidates who can benefit from and contribute to the program. The statement of intent offers applicants the opportunity to demonstrate writing and communication skills to support their candidacy for the MPA degree; and
4. A current resume.

Program Requirements

The 22 course (66-69 credits) program consists of:

- 10 required MPA courses (30 credits)
- 5 required POJS courses (15 credits)
- 5 electives from CBPA or CAS (15 credits)
- 2 required capstone/project courses (6-9 credits)

Joint Degree Curriculum:

I. Required MPA courses (30 hours):
PADM 7100 Political and Legal Frameworks in Public Administration (3)
PADM 7200 Economic Analysis in Public Administration (3)
PADM 7300 Seminar in Public HR Administration (3)
PADM 7400 Public Organizational Theory and Behavior (3)
PADM 7500 Seminar in Public Budgeting (3)
PADM 7600 Seminar in Research Methods (3)*
PADM 7700 Data Analysis for Public and Nonprofit Administration (3)
PADM 8200 Ethics in PA (3)
PADM 8300 Seminar in Public Finance (3)
PADM 8400 Seminar in Strategic Public Planning (3)
MIS 7650 Information Management (3)

II. Required POJS courses (15 hours)
POJS 6100 Political and Justice Studies (3)
POJS 6120 Research Methods (3) – crosslisted with PADM 7600 Research Methods*
POJS 8200 Presidency, Congress and the Courts (3)
POJS 8210 Public Policy (3)
POJS 8300 Comparative Political and Justice Systems (3)

  * Credit hours counted once (as part of the required POJS courses)

III. Selectives (15 hours):
Any five courses from the at least two of following tracks:
A. American Politics and Public Policy
POJS 6100 Race, Class, Politics, and Justice (3)
POJS 6200 Community Conflict Resolution (3)
POJS 6300 Corporate Influence in Politics (3)
POJS 6320 Political Sociology (3)
POJS 7150 Law, Society, and Public Policy (3)

POJS 7190 Gender, Political Culture, and the Law (3)
POJS 7200 Non-Profit Organizations and Social Justice (3)
POJS 7250 American Political Behavior (3)
POJS 8200 The Presidency, Congress, and the Courts (3)
POJS 8240 Intergovernmental Relations (3)
POJS 7035 Topics in American Politics and Public Policy (3)
HIST 8400 Research in African-American History (3)
POLS 5380 Urban Politics (3)

B. Social Justice and Public Policy
ICS 5100 Introduction to Gender Studies (3)
POJS 6100 Race, Class, Politics, and Justice (3)
POJS 6150 Civil and Human Rights (3)
POJS 6250 Community Justice (3)
POJS 7037 Topics in Social Justice and Public Policy (3)
POJS 7101 Constitutional Law: Process and Change (3)
POJS 7150 Law, Society, and Public Policy (3)
POJS 7190 Gender, Political Culture, and the Law (3)
POJS 7220 Global and US Justice Movements (3)
POJS 7300 Social Origins of Violence (3)
POJS 7400 Sexual Politics (3)
POJS 8100 Labor, Workforce and Social Change (3)
POJS 8110 Wealth, Power and Inequality (3)
POJS 8150 Contemporary Theories of Social Justice (3)
POJS 8500 Victimology (3)

C. Comparative and Global Politics
POJS 6150 Civil and Human Rights (3)
POJS 6200 Theories of Conflict Resolution (3)
POJS 7036 Topics in Comparative & Global Politics (3)
POJS 7220 Global and US Justice Movement (3)
POJS 7330 U.S. Foreign Policy (3)
POJS 7350 Third World in Global Development (3)
POJS 8390 Challenges of Globalization (3)
POJS 8450 International Law and Organization (3)
ECON 7200 Current Global Economic Problems (3)
HIST 5115 Modern African History (3)
HIST 5300 Modern Middle Eastern History (3)
HIST 5470 Latin American History (3)
HIST 5650 Europe in the 20th Century (3)
ICS 5320 African Politics (3)
POLS 5360 Problems in International Politics (3)
POLS 5480 Politics of Latin America (3)

IV. Capstone (6-9 hours)
PADM 8900 Problems in Public Management (3)
POJS 8900 Graduate Thesis/Project (3-6)