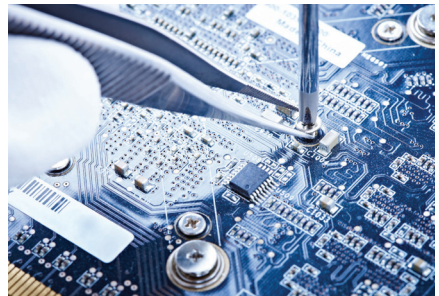


Advance Professionally and Personally

Governors State University
School of Extended Learning
Course Schedule
FALL 2014



Classes held on Governors State University Campus
1 University Parkway, University Park, IL 60484

www.govst.edu/oce
register at 708.534.4099



School of Extended Learning • 1 University Parkway, University Park, IL 60484



Governors State University School of Extended Learning Course Schedule FALL 2014

NEW COURSES!

- Information Technology
- Home Performance

Governors State University has partnered with OnCourse Learning, a provider of high-quality, state approved, customized training solutions, textbooks, and occupational tools for both pre-licensing and continuing education in the real estate, appraisal, mortgage, home inspection, IT, engineering, insurance, and bank and credit union industries.

Please visit <http://govstate.oncourselearning.com/> for more information.

EXAMINATION PREPARATION

Graduate Record Examinations (GRE) Prep Course

Acquire strategies in math, reading comprehension, writing and verbal and quantitative skills to improve GRE scores. Textbook, practice tests and course materials included.

Wednesdays, Sept. 10 - Oct. 15, 2014
4:30 - 7:20 p.m. • \$399

Miller Analogies Test (MAT) Prep Course

The Miller Analogies Test (MAT) is a high-level test of analytical ability that requires the solution of problems stated as analogies. This course will familiarize you with the knowledge needed to improve your test scores. Textbook, practice tests and course materials included.

Thursdays, Sept. 4 - 25, 2014
7:30 - 9:30 p.m. • \$199



Law School Admissions Test (LSAT) Prep Course

Acquire strategies in verbal skills, logic, critical reasoning and analytical writing to improve LSAT scores. Textbook, practice tests and course materials included.

**Saturdays, 9/27, 10/4, 10/18, 10/25,
11/8, 11/22**
9 a.m. - Noon • \$399

CREDIT COURSES & CERTIFICATES

Lean Six Sigma Green Belt Certificate Course

The Lean Six Sigma Green Belt certificate course will focus on both Advanced Lean Techniques and Six Sigma “Green Belt” methodologies. Detailed and real-world examples of lean thinking will be reviewed with hands-on examples to enhance the learning experience. Learn how to integrate theories of business, statistics, and the elimination of waste with the goal of achieving tangible results. Six Sigma methods will include project planning and various statistical tools to equip the student to be Green Belt certified and a practitioner of Lean Six Sigma at their organization.

Prerequisite: basic understanding of statistics

Location: Naperville Campus, Room 308

**Saturdays, Sept. 13 - Oct. 11, 2014
9 a.m. - Noon**

• **\$1,500 plus textbooks**

Computer Technician Certification Training

Start your career in IT with an overview of computer hardware and best practices. Course includes hands-on installation and configuration of motherboards, hard drives, memory, multi-media devices and introduction to multi-vendor equipment. Prepare for CompTIA certification, the A+ certification recognized nationally and highly regarded.

Prerequisite: none

Saturdays, Sept. 20 - Nov. 1, 2014 (no class 10/25), 9 a.m. - 4 p.m.

• **\$1,300 includes textbook**

APICS - Basics of Supply Chain Management

Basics of Supply Chain Management is an introductory course for production and inventory management personnel and CPIM candidates. This course provides basic definitions and concepts for planning and controlling the flow of materials into, through, and out of an organization. This updated course emphasizes the relationships among activities and functions that occur in the supply chain as goods, services, and information move from vendors/suppliers on the supply-side of the chain to the customers/consumers on the demand-side of the chain. In addition, the course addresses types of manufacturing systems, demand management and forecasting, master planning, material requirements planning, capacity management, production activity control, purchasing, inventory management, physical distribution, quality management, lean/just-in-time manufacturing, and the theory of constraints.

Governors State University

Tuesdays, Sept. 9 - Nov. 11, 2014

Time: 6 - 9 pm • \$995

Unless otherwise indicated, all classes, workshops and conferences conducted at:

Governors State University

1 University Parkway,
University Park, IL 60484

Visit www.govst.edu/oce for additional classes, room locations and updated information.

CREDIT COURSES & CERTIFICATES

PHR/SPHR Certification Preparation

This course provides an overview of key areas in human resources management to better prepare HR professionals for national PHR (Professional in HR) or the SPHR (Senior Professional in HR) exams, administered by the HRCI (Human Resources Certification Institute). Eligibility requirements and test information for PHR or SPHR exam can be found at www.hrci.org

Objectives: Students will gain a basic overview of all the functional areas of human resources:

- Strategic Management
- Workforce Planning and Employment
- Human Resource Development
- Total Rewards
- Employee Labor Relations
- Risk Management

Governors State University
Tuesdays, Sept. 23 - Nov. 11, 2014
6 – 8:30 pm • \$995 for SSCHRA* members • \$1,095 all others

* South Suburban Cook Human Resources Association

AMERICAN LANGUAGE AND CULTURE INSTITUTE (ALCI)

The American Language and Culture Institute (ALCI) is designed to serve the needs of international and U.S. students that have an interest in improving their English language skills. Our primary focus is with the academic success of international and U.S. students whose first language is other than English. The Institute maintains an Intensive ESL Program and collaborates with the Office of International Services to create co-curricular activities for interested students.

The ALCI provides summer programs for international faculty who are interested in improving their English and learning about American university pedagogy and research practices. The ALCI also welcomes international youth seeking to improve their English skills and enjoy a cultural experience in the Chicago area.



To learn more about the year round Intensive ESL Program or the summer programs, please go to www.govst.edu/esl or contact Nell Hill at nhill3@govst.edu.

PROFESSIONAL DEVELOPMENT

American Home Inspectors Training Institute (AHIT)

GSU partnered with industry leader AHIT to offer a comprehensive home inspection course. Certified home inspectors are self-employed, earning an average of \$50,000 annually. Learn from AHIT's instructors, successful entrepreneurs with over 100 years combined experience. AHIT is recognized by ASHI, NAHI, NACHI, CREIA, TREC and other professional organizations. This course combines online materials and classroom instruction as well as visiting local home sites to conduct actual hands-on inspections with your instructor. The classroom and home site visit dates are:

Friday - Sunday, Oct. 3 - 5

8 a.m. - 6 p.m.

• **\$1,795 includes all materials***

* Early Registration

Deadline: two weeks prior to the scheduled session

\$1,595 discounted fee

To Register: call 877.215.7924



Logo Design: For Businesses and Organizations

This course will focus on designing and developing a business or organization logo identity. Students will design logos that can be used for business cards, stationary, envelopes, signage and t-shirts. The application of the basic tools in Adobe Illustrator software will be taught and explored in the course. Students will engage in symbol illustration and typography design. This course will explore how to combine images and type in a logo composition. Non artist and designers are welcomed to enroll in the class.

All students will need a 2G USB drive for the course.

**Governors State University
(in Partnership with SBDC)**

Thursdays, Sept. 4 - Oct. 23

4:30 - 7:20 p.m. • \$249

Master Keys to Unlock Doors for Leaders Conference: Navigating Change

Co-sponsored by the Illinois Department of Commerce and Economic Opportunity (DCEO) and partners, **Master Keys to Unlock Doors for Leaders** is an ongoing professional development initiative to reveal, explore, and strengthen definitions and descriptions for performance-driven leadership. Quarterly gatherings offer an opportunity to ignite and sustain awareness of issues critical to our region, as well as opportunities to learn, develop, and implement best practices for all levels of leadership. To stimulate professional and economic development, **Master Keys to Unlock Doors for Leaders** opens the eyes, ears, minds, and hearts of current and future leaders.

8:30 - 9 a.m.

Networking and "day-of" Registration

9 a.m. - Noon

Three presentations focusing on

Navigating Change

Governors State University

Friday, Sept. 19

9 a.m. - Noon • Sherman Hall

• **\$20 for community members**

Fee waived for Governors State University Faculty, Staff and Students (Verification may be required)



PROFESSIONAL DEVELOPMENT

Managing Workforce Diversity in a Global Environment

In today's global environment, organizations must attract and retain a diverse and inclusive workforce that is creative, seeks challenges and opportunity, and offers innovative ways of collaborating that drives performance. Workforce diversity offers an array of benefits to corporations and employees; from a varied range of skills and perspectives to experiences. Competitive advantage is driven from sustained innovation and outperforming competitors. Diversity is image--from generational, gender, ethnicity, professional and personal. As corporations are becoming more global in nature, consistent innovation and high performance are crucial for success. Cross-training various disciplines or spheres of knowledge and possessing a wide range of real-world experience is the starting point to aligning to corporate change.

Wednesday, July 30

9 a.m. - Noon • \$60

**Chicago Southland Chamber of Commerce
920 West 175th Street, Suite 3
Homewood, IL**

**Presenter: Donna M. Wiencek
of Innovative Solutions Research
& Consulting Services**

Effective Intercultural Communication Skills

This very interactive session will present an Intercultural Competency Model for Teaching and Learning across Cultural Differences. Participants will review fundamental theories related to intercultural communication and examine their own practice and experiences using cutting-edge intercultural competency tools and methodologies including the Cultural Detective, Personal Leadership, and Developmental Model of Intercultural Sensitivity. Specific attention will be given to components of effective intercultural communication and conflict resolution.

Ms. Tatyana Fertelmeyster, founder and principal of Connecting Differences: Training, Facilitation, Consulting and Coaching, has been a professional interculturalist since 1989. She provides Intercultural Communication and Diversity trainings to corporate clients as well as to educators and mental health professionals.

Governors State University

**Friday, Oct. 3 • 10 a.m. - 1 p.m. • \$40
Fee waived for Governors State University
Faculty, Staff and Students (Verification
may be required)**

PERSONAL ENRICHMENT

Photo Editing Using Photoshop



This course will focus on editing digital/computer photography with the use of the Adobe Photoshop software.

Students will learn techniques used for photo special effects, adding and deleting images in a photo and restoration of old photos. Students will

also learn the art of photo editing images with color matching techniques. The application of the basic tools in Adobe Photoshop software will be taught and explored in this course. Non-artist and designers are welcomed to enroll in the class.

All students will need a 2G USB drive for the course.

**Governors State University
Tuesdays, Sept. 2 - Oct. 21
4:30 - 7:20 p.m. • \$249**

CORPORATE EDUCATION AND TRAINING

Governors State University's Corporate Education and Training options allow the training to come to you, the corporation. Course offerings vary on a wide range of topics from industrial technology to human resource certification. GSU is your regional headquarters for workforce preparation, employee training, business development and technology deployment. GSU provides training and business development resources for the Chicago Southland Area.

SAMPLE OFFERINGS:

APICS Certification: CPIM, CSCP & CFPIM

CompTIA Certification - Computer Technician

English as a Second Language

Enrolled Agents Program

Information Technology Infrastructure Library

Leadership & Team Training

Lean Six Sigma Green Belt

Certificate Course

PHR/SPHR Certification Prep Course



- We can bring the training to your location. No travel!
- It allows you to receive training that exactly meets your needs. No wasted time!
- Spend your scarce training resources wisely. No wasted money!
- All you and your staff need to do is learn. We do all the work!

Register at 708.534.4099 • www.govst.edu/oce

ILLINOIS SMALL BUSINESS DEVELOPMENT CENTER TRAININGS

Starting a Business in Illinois

This seminar will help those interested in starting a business understand what is required in order to start a business in the state of Illinois. Basics of the business plan, licensing, and financing will all be covered. Join us for one of these sessions.

Wednesdays, Sept. 10 or Oct. 8
9 - 11 a.m. • Free

Funding your Business with a Microloan

Learn about alternative financing options for your business. Join us for this seminar sponsored by Accion to learn how to qualify for a loan up to \$20,000 as a start-up business or up to \$50,000 as an established business.

Tuesday, Aug. 19, 9 - 11 a.m. • Free

Getting your Business Plan Done

Join us for this 4-week series as we outline the steps to writing a business plan. All sections of the plan including marketing strategy, the financial plan and projections, and the executive summary will be covered. Participants will have a business plan completed by the end of the series.

Tuesdays, Aug. 26 - Sept. 16
8:30 - 10:30 a.m. • \$99

Veteran's Entrepreneurial Boot Camp

Please join us for this one day intensive seminar with general and breakout sessions on a wide range of topics for starting or growing your business. Breakfast and lunch are included.

Thursday, Nov. 13
8 a.m. - 2:30 p.m.
Center for Performing Arts
• Free to Veterans (\$40 non-vets)



Unless otherwise indicated, all classes, workshops and conferences conducted at:

Governors State University
1 University Parkway, University Park,
IL 60484

Visit www.govst.edu/occe for additional classes, room locations and updated information.

THE KNOWLEDGE EXCHANGE

The Knowledge Exchange (TKE) is a lifelong learning program designed for retired or semi-retired participants which meets on Fridays during 8-week long winter, spring and fall sessions. Courses are non-credit and peer led by volunteers with some participation by GSU alumni and faculty. Topics vary according to course content and may include: History, Science, Law, Liberal Arts, Current Events, Music, Philosophy and Special Expertise.

Fall Session

Fridays, Sept. 19 - Nov. 7
9 a.m. - 3 p.m.

- **\$73 for the first class**
- **\$28 for an additional class**

Courses:

- Sculpture in History
- Cinema Studies: The Biopic
- Civic Engagement: Sustaining the Public Square
- Topics in Science

For more information, contact Suzanne Patterson
at spatterson3@govst.edu or visit www.govst.edu/oce/TKE



CONTINUING EDUCATION

The History of Economics

This engaging discussion presents economics from a historical and practical perspective. The contributions of well-known and less known economic pioneers are presented with a distinct emphasis on their historical importance in the development of our modern economy. Major booms such as the industrial revolution are discussed alongside more challenged periods such as the Great Depression. Specific concepts pertaining to labor markets and economic growth will be presented and

a brief explanation of economic tools and data points will also be explored. The discussion will conclude by bringing participants to the current period using a range of economic concepts to support an open dialogue for discussing future economic possibilities.

2-hour Workshop

Friday, Sept. 12 only
2 - 4 p.m. • \$10

- A History of Economics with Brian Thompson of Black & Essington Solutions

GSU CONCERT CHORALE

Register to join the GSU Concert Chorale! Formerly known as the South Suburban Chorale this 100+ member chorus will be filling the halls of GSU with beautiful music as it continues to establish itself as one of the premiere singing ensembles of the Chicago Southland.

Under the direction of Albert M. Jackson, the Chorale has performed in concerts throughout the Chicago south suburbs and Northwest Indiana presenting major works such as Beethoven's *Ninth Symphony*, Carl Orff's *Carmina Burana*, Mozart's *Grand Mass in C minor*, Mendelssohn's *Hymn of Praise*, the Brahms *Requiem*, and in recent seasons the Mozart *Requiem* and Bernstein's *Mass* with the Illinois Philharmonic. Most recently, members of the Chorale joined the Lakeshore Symphony Orchestra for a performance of Mahler's *Second Symphony*.

In 2011 the Chorale embarked on a concert tour of Europe, singing to enthusiastic audiences in the cathedrals of Salzburg, Vienna and Melk, Austria as well as Prague, Czech Republic.

As of 2014, singers from a 50-mile radius will gather each week, in Sherman Hall, at GSU to rehearse the world's finest choral literature.

Rehearsals with Al Jackson will be held in Sherman Hall on Monday evenings.

**Governors State University
Sherman Hall
Mondays, Aug. 18 – Dec. 15
7 - 9:30 p.m.**
• \$50

SAVE THE DATE:

JANUARY 18, 2015

**GSU CONCERT CHORALE
GALA PERFORMANCE
IN GSU'S CENTER FOR PERFORMING ARTS**

GSU | CONCERT
CHORALE

Advance Professionally and Personally

Earn your Master of Arts in Psychology from Governors State University in Naperville

Information Session

Tuesday, July 22
5 - 7 p.m.

Tuesday, Sept. 9
5 - 7 p.m.

Classes meet Tuesday evenings at the
GSU Naperville Education Center
2244 West 95th Street
Naperville, IL 60564

Application Deadline: October 15

RSVP to Jan Ulner • julner@govst.edu • 630.428.3375 • www.govst.edu/nec

GOVERNORS STATE UNIVERSITY OFF CAMPUS SITES

**Governors State University
Naperville Education Center**
2244 W. 95th Street
Naperville, IL 60564

Degree Programs Offered:

Bachelor of Arts in Criminal Justice
Bachelor of Arts in
Interdisciplinary Studies
Bachelor of Arts in Psychology
Master of Arts in Psychology Cohort
(Spring 2015)
Master of Arts in School Counseling
(Fall 2015)

**Governors State University
at South Suburban College
and University Center**
16333 S. Kilbourn Avenue
Oak Forest, IL 60452

Offering:

one credit hour
undergraduate/graduate
level special topic courses from the
Communication program curriculum

**Governors State
University at Triton College
University Center**
2000 Fifth Avenue
River Grove, IL 60171

Degree Programs Offered:

Bachelor of Arts in Criminal Justice
Bachelor of Arts in Communication
Bachelor of Social Work
Master of Arts in Criminal Justice
(Spring 2015)
(Criminal Justice application deadline
September 15, 2014)

**Governors State University at the
James R. Thompson Center**
100 W. Randolph Street
Chicago IL 60601

Degree Programs Offered:

Master of Arts in Political
and Justice Studies
Master of Public Administration



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