

# Governors State University

## Civil Service Senate Minutes

Wednesday, October 10, 2018  
11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Paul Berwanger (2019)		X		Brenda Moore (2020)	X		
Lura Brown (2020)	X			Susie Morris (2019)	X		
Kim Ferkula (2020)		X		Robinn Reynolds (2019)			X
Dorothea Franklin (2020)	X			Raquel Rios-Aguirre (2020)	X		
Kathleen Frossard Fisher (2019)	X			Nancy Slowey (2019)	X		
LaSheena Fuller (2020)	X			Deirdre Webb (2019)	X		
Sheryl Jones-Harper (2020)	X			Merri Wilkerson (2019)	X		
Shondrae Lewis (2020)	X			Paula Cosenza (2020)	X		

**Guests:** Ann Gill-Interim Director of Human Resources. Sandra Alvarado, Director of Human Resources Services. Lynne Clayton, Office Manager.

**Meeting Opened At:** 11:08 am by President Sheryl Jones-Harper. Kathleen Frossard Fisher took attendance. A motion to move the Education Assistance Award Committee report to the first agenda item was made by Kathleen Frossard Fisher and seconded by LaSheena Fuller and approved.

**Education Assistance Award Committee – Lynne Clayton** Lynne reported that no one applied for the Eric Nicholson award. There were three application for the employee depended award. A motion was made by Kathleen Frossard Fisher and seconded by Paula Cosenza and approved. The committee is still looking into ways to modify the employee portion of the award to also provide funds for professional development.

**Approval of Minutes:** The minutes for September were reviewed. Dorothea Franklin made a motion to approve the minutes with revisions. The motion was seconded by Raquel Rios-Aguirre and approved.

## **Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** A bereavement plant was sent for Jason Zelek's loss of his brother. Joyce Giroux was presented with a plant and a certificate upon her retirement. Gina Ragland's thank you note was read to the senate. It was announced that the Affy Tapple sale would not be taken place. Ideas to better market the senate were discussed.
2. **Governance Committee** –The Governance Committee is still in need of a chair. Paul Berwanger has not yet committed. Lura Brown will discuss with him the possibility of co-chairing the committee.
3. **Financial Committee –Susie Morris** No report. The expenses for Council of Councils are expected to post next month.
4. **Affairs Committee –LaSheena Fuller**. The Vendor Fare will be held on October 31<sup>st</sup> and November 1<sup>st</sup>. A dessert auction will be held on November 20<sup>th</sup>. A get together for Civil Service will occur on December 14<sup>th</sup> in the E-lounge. Civil Service Day will take place on January 11<sup>th</sup> with a sock hop theme.
5. **EAC Committee Rep – Sheryl Jones-Harper** Sheryl attended the EAC October meeting. The overuse of extra help people, the need to update classification plans and working on furlough legislation was discussed.
6. **EOM Committee Rep – Raquel Rios Aguirre** Changes are being made after meeting with HR. The committee will have a bigger role in presenting and awarding the Employees of the Month. This will hopefully clear up the lag time. We need more names as only two people are currently in the pool.
7. **Dining Advisory Committee Report**- No Report.
8. **President's Report – Sheryl Jones Harper** The annual Council of Councils Conference was held October 4 and 5, 2018 at the University of Illinois, Urbana-Champaign. Susie Morris, Kathleen Frossard Fisher, Dorothea Franklin and LaSheena Fuller were in attendance. The Civil Service Senate is set to meet with the Board of Trustees on November 12, 2018.

**New Business:** Ann Gill and Sandra Alverado of Human Resources discussed the progress of HR's work that will affect change for Civil Service employees and classifications.

The meeting adjourned at 12:11 PM.