



Meal Plan Terms and Conditions 2016-2017

The Meal Plan at GSU is a convenient and flexible declining balance account accepted at the campus dining locations, which are:

- GSU Café,
- Prairie Place C-Store, or
- Food and groceries purchased via the GSU Eat Well on Campus app.

There are three meal plan options available:

- **\$1500 Plan/semester:** Recommended for students who live in the suite style housing units or who are living in an apartment but don't want to cook and are planning to purchase food or beverages on campus *daily*.
- **\$1000 Plan/semester:** Recommended for students who will be eating regularly on campus but don't plan to purchase food or beverages daily.
- **\$500 Plan/semester:** Recommended for students who only plan to purchase occasional meals or beverages at the café.

Contract Terms & Conditions

The GSU Meal Plan is for the **entire** 2016-2017 academic year (fall and spring semesters), excluding winter break, spring break and summer sessions. The following dates are when the meal plan will be available for use:

- Fall Semester: 9 a.m. Thursday, August 25, 2016 through 5 pm on Monday, December 12, 2016
- Spring Semester: 9 a.m. Sunday, January 15, 2017 through 5 pm on Monday, May 8, 2017

Students who have contracted for a Meal Plan will have access to their plan only during these time periods.

The Meal Plan can only be used to purchase food and beverages at on campus dining locations.

Students are only charged for the food and beverage items they select.

Meal Plan funds cannot be used off campus and students cannot withdraw cash from the GSU Meal Plan.

Students cannot transfer funds from their Meal Plan to another student's meal plan.

Meal Plan purchases are not subject to Illinois state sales tax for residence hall students.

Students cannot give their myONECARD to someone else to use their Meal Plan.

Meal Plan purchases are logged by swiping the myONECARD. Each time a student makes a purchase, the amount is deducted from the meal plan balance.

Monies not used by the end of business on December 12, 2016 will carry over to the spring 2017 semester if the student has a meal plan for the spring semester. Monies not used by May 8, 2017 will be forfeited.

Financial Requirement

The student agrees that by contracting to accept the GSU Meal Plan s/he is obligated to pay for the meal plan selected, whether used or not. No portion of this contract is refundable except as provided below. Meal plans are billed to student accounts, along with tuition and fees.

Contract Cancellation

All requests to cancel a Meal Plan must be made in writing or on-line **PRIOR** to the start of the Contract term (August 25, 2016 if the contract starts in the fall semester; January 15, 2017 for students who contract for meal plan starting in the spring 2017 semester). Students with a contract that starts in the fall cannot cancel the contract for the spring semester. Students who request to cancel the Declining Balance Meal Plan by the dates noted above will be charged a \$25 Administrative Fee for a contract cancellation.

Changing Meal Plan

All requests to change a Meal Plan during a semester must be made within 10 days of the contract start date.

Students who wish to downgrade their Meal Plan will be responsible for a \$25 Administrative Fee as well as the difference of all Meal Plan monies spent and the new plan selected.

Students who do not change their meal plan for the spring are billed for whatever meal plan they signed up for in the fall.

Once a meal plan is selected, a student may not change to a plan of lesser value in the same semester.

A student continuing enrollment from the fall semester may request a change to a different meal plan for spring semester.

Meal plan funds may not be converted to myONECARD monies.

All requests require the approval of the Auxiliary Services & University Housing Office in room C1330.

Refund Policy

Refunds for a Meal Plan will be made only in the case of total withdrawal from the university

A student who is withdrawing from the university must contact the Auxiliary Services & University Housing office and request in writing a refund of remaining Meal plan monies.

Upon receipt of the request Auxiliary Services & University Housing will initiate a refund for any remaining funds on the Meal Plan less an administrative fee of \$25. This refund will be credited to the Student Account.

Any balance remaining after May 8, 2017 is non-refundable and will not carry over into the summer session or fall semester.

Account Holder Liability

If the myONECARD is lost or stolen, the student should go online immediately to the [myONECARD Account Center](#) to deactivate the myONECARD.

Any card that has been stolen should be reported to the Department of Public Safety (708.534.4900).

If the student lives in Prairie Place, s/he should also contact a University Housing staff member in the building so that a temporary access card to enter the hall can be issued until the student has obtained a new myONECARD.

There is a \$25 replacement charge for a lost or misplaced myONECARD.

If the myONECARD is lost or stolen and the student notifies Auxiliary Services & University Housing (Room C1330, 708.235.7110) within two business days, the student will be liable for up to \$50 of unauthorized transactions that take place on the Meal Plan before notification. If the student does not notify Auxiliary Services & University Housing within two business days the student will be liable for up to \$50 of unauthorized transactions from the first two business days and the full amount of unauthorized transactions occurring after the first two business days. The total amount of a students' liability is not to exceed \$500.