

How often do I complete the FCOI, Financial Conflict of Interest, for Externally Sponsored Research and Education Activities Screening and Disclosure Form and the CITI training to stay in compliance?

All Principal Investigators and co-Investigators must complete the Financial Conflict of Interest CITI Training and Financial Conflict of Interest Screening & Disclosure Form prior to any external proposal submission. The FCOI CITI training is valid for four years. All Principal Investigators and co-Investigators must update the FCOI Screening & Disclosure Form annually. Anytime during the year, if you have new information to disclose or information to remove because it is no longer relevant, please contact FeMia Norwood, Director of Sponsored Programs and Research (fhaynes3@govst.edu) and Kyra Booker, Assistant Director of Sponsored Programs and Research (kbooker3@govst.edu) to complete a new disclosure form.