

TITLE IX REPORTING PROCEDURES

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REPORTING PROCEDURES

I. Purpose

The purpose of these Title IX Reporting Procedures (“Reporting Procedures”) is to describe the various respective rights, obligations, and options students and employees at Governors State University (the “University”) have to report information about conduct that reasonably may constitute sex discrimination or retaliation under the University’s Anti-Sex Discrimination (Title IX) Policy or Title IX.

II. Scope and Application

These Reporting Procedures apply to all University students and employees and all other individuals who fit the definition of “complainant” provided below, as described herein.

III. Authority

A. These Reporting Procedures are promulgated pursuant section XIII.A of the University’s Anti-Sex Discrimination (Title IX) Policy.

B. The President hereby designates the University’s Title IX Coordinator to oversee the University’s processes, guidance, and/or infrastructure for making, accepting, and responding to reports of conduct that reasonably may constitute sex discrimination or retaliation in accordance with these Reporting Procedures and the Anti-Sex Discrimination (Title IX) Policy.

IV. Definitions

The definitions provided below apply for purposes of these Reporting Procedures. To the extent a definition in this Section, or elsewhere in these Reporting Procedures, differs from the definition provided for the same term in the Anti-Sex Discrimination (Title IX) Policy, the definition provided in these Reporting Procedures shall control for purposes of interpreting and implementing these Reporting Procedures.

A. “Bystander” means an individual (other than a confidential employee, complainant, or respondent) who has or comes to have information about or related to conduct that reasonably may constitute sex discrimination under Title IX or the Anti-Sex Discrimination (Title IX) Policy, either through directly witnessing such conduct, learning of such conduct second-hand, or otherwise.

B. “Complainant” means:

- (1) A student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination or retaliation under Title IX or the Anti-Sex Discrimination (Title IX) Policy; or

- (2) An individual other than a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination or retaliation under Title IX or the Anti-Sex Discrimination (Title IX) Policy and who was participating or attempting to participate in the University's education program or activity at the time of the alleged sex discrimination.
- C. "Confidential Advisor" (a capitalized term) means a person who is contracted by the University to provide emergency and ongoing support to survivors of sexual violence as described herein.
- D. "Confidential employee" means:
- (1) The counselors and healthcare providers in the University's Counseling and Wellness Center, with respect to information they receive while providing medical, mental health, and case management services;
- (2) Any other University employee whose communications are privileged or confidential under federal or state law, but only with respect to information received while the employee is functioning within the scope of their duties to which privilege or confidentiality applies; or
- (3) A University employee who is conducting an Institutional Review Board-approved human-subjects research study designed to gather information about sex discrimination—but the employee's confidential status is only with respect to information received while conducting the study.
- E. "Corrective action" means any appropriate prompt and effective step(s), other than supportive measures, remedies, or disciplinary sanctions, to ensure that sex discrimination does not continue or recur within the University's education program or activity.
- F. "Employee" means (1) all members of the University Board of Trustees appointed by the State Governor; and (2) anyone who is hired and retained to perform duties in exchange for compensation in the form of an hourly wage, annualized salary, or stipend and receives this compensation as income which is processed through the University's semi-monthly payroll processing.
- G. "Peer retaliation" means retaliation by a student against another student.

- H. “Pregnancy or related conditions” means:
- (1) Pregnancy, childbirth, termination of pregnancy, or lactation;
 - (2) Medical conditions related to pregnancy, childbirth, termination of pregnancy, or lactation; or
 - (3) Recovery from pregnancy, childbirth, termination of pregnancy, lactation, or related medical conditions.
- I. “Preventing Sexual Violence in Higher Education Act” means the Illinois statute codified at 110 ILCS 155/1 *et seq.*, as it may be amended from time to time.
- J. “Report” (a capitalized term) means a written or oral disclosure or notice to the Title IX Coordinator of conduct that reasonably may constitute sex discrimination. Generally, “report” (not as a capitalized term) means a written or oral disclosure or notice of conduct that reasonably may constitute sex discrimination to any recipient.
- K. “Reporter” means an individual who wishes to make or does make (as applicable based on context) a report of conduct that reasonably may constitute sex discrimination or retaliation.
- L. “Respondent” means a person who is alleged to have violated the University’s prohibition on sex discrimination and/or retaliation under the Anti-Sex Discrimination (Title IX) Policy.
- M. “Response Procedures” (a capitalized term) means, the University’s Title IX Response Procedures promulgated in accordance with section XIII of the Anti-Sex Discrimination (Title IX) Policy.
- N. “Responsible Employee” (a capitalized term) means any employee who is not a confidential employee.
- O. “Retaliation” means:
- (1) Intimidation, threats, coercion, or discrimination against any individual by the University; a student; or an employee or other person authorized by the University to provide aid, benefit, or service under the University’s education program or activity;
 - (2) For the purpose of interfering with any right or privilege secured by Title IX, the Preventing Sexual Violence in Higher Education Act, or the Anti-Sex Discrimination (Title IX) Policy; or because the individual has reported information, made a complaint, testified, assisted, or

participated or refused to participate in any manner in an investigation, proceeding, informal resolution process, or hearing under these Grievance Procedures.

For purposes of these Reporting Procedures, the term “retaliation” shall be construed to include peer retaliation.

- P. “Sex characteristics” means, generally, an individual’s physiological sex characteristics and other inherently sex-based traits, including intersex traits. For purposes of this definition, the term “intersex” means, generally, individuals with variations in physical sex characteristics, which variations may involve anatomy, hormones, chromosomes, and other traits that differ from expectations generally associated with male and female bodies.
- Q. “Sex discrimination” means discrimination against an individual because of that individual’s actual or perceived sex, gender identity or expression, and/or sexual orientation, and includes:
- (1) Discrimination on the basis of sex stereotypes and sex characteristics;
 - (2) Discrimination on the basis of pregnancy or related conditions; and
 - (3) Sex-based harassment.
- R. “Sex stereotypes” means fixed or generalized expectations regarding an individual’s aptitudes, behavior, self-presentation, or other attributes based on sex.
- S. “Sex-based harassment” is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex (including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, or gender identity or expression), that is one or more of the following:
- (1) “Quid pro quo harassment,” which is when an employee, agent, or other person authorized by the University to provide an aid, benefit, or service under the University’s education program or activity explicitly or impliedly conditions the provision of such an aid, benefit, or service on an individual’s participation in unwelcome sexual conduct.
 - (2) “Hostile environment harassment,” which is unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies an individual’s ability to participate in or benefit

from the University's education program or activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- (i) The degree to which the conduct affected the complainant's ability to access the University's education program or activity;
- (ii) The type, frequency, and duration of the conduct;
- (iii) The parties' ages, roles within the University's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
- (iv) The location of the conduct and the context in which the conduct occurred; and
- (v) Other sex-based harassment in the University's education program or activity.

(3) One or more of the following specific offenses:

- (i) "Sexual violence" meaning physical sexual acts attempted or perpetrated against an individual without that individual's consent or when that individual is incapable of giving consent, including without limitation rape, sexual assault, sexual battery, sexual abuse, sexual coercion, and all other offenses classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.
- (ii) "Dating violence" meaning violence committed by an individual:
 - (a) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - (b) Where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the individuals involved in the relationship.
- (iii) "Domestic violence" meaning felony or misdemeanor crimes committed by an individual who:

- (a) Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the State of Illinois, or a person similarly situated to a spouse of the victim;
 - (b) Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
 - (c) Shares a child in common with the victim; or
 - (d) Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the State of Illinois.
- (iv) “Stalking” meaning engaging in a course of conduct directed at a specific individual that would cause a reasonable person to:
 - (a) Fear for the individual’s safety or the safety of others; or
 - (b) Suffer substantial emotional distress.
- T. “Sexual orientation” and “gender identity or expression” mean the actual or perceived heterosexuality, homosexuality, bisexuality, or gender-related identity or expression of an individual, whether or not traditionally associated with the individual’s designated sex at birth.
- U. “Student” means an individual who has gained admission to the University and has a current right to enroll or matriculate in or at an education program or activity operated by the University.
- V. “Survivor” means an employee or student who has experienced sexual violence, dating violence, domestic violence, and/or stalking.
- W. “Title IX” means, collectively, Title IX of the Education Amendments of 1972 (Pub. L. 92-318; 20 U.S.C. §§ 1681, 1682, 1683, 1685, 1686, 1687, 1688, 1689), and all regulations promulgated thereunder, including 34 C.F.R. Part 106, as such statutes and regulations may be amended from time to time.

V. Reporting Requirements for Responsible Employees

- A. Any Responsible Employee **must** notify (*i.e.*, make a Report to) the Title IX Coordinator promptly when that Responsible Employee has information about

conduct that reasonably may constitute sex discrimination or retaliation under Title IX or the Anti-Sex Discrimination (Title IX) Policy.

1. A Responsible Employee does not need to have definite proof or be 100% positive that sex discrimination or retaliation has occurred before making a Report. It is the responsibility of the Title IX Coordinator and their team to gather evidence and make determinations about proof.
2. The duty to notify the Title IX Coordinator is personal to each Responsible Employee and is not satisfied merely by telling the information to a supervisor or assuming someone else has notified the Title IX Coordinator.

The only exception is that an employee who has personally been subjected to conduct that reasonably may constitute sex discrimination or retaliation is not required to make a Report about that conduct.¹

B. Individuals who are both students and employees at the University will be considered “Responsible Employees” for purposes of these Reporting Procedures when they are performing their job duties for the University. Thus:

1. If such an individual learns information about conduct that reasonably may constitute sex discrimination or retaliation in the course of performing their job duties as an employee, they must make a Report (unless they are a confidential employee).²
2. If such an individual learns information about conduct that reasonably may constitute sex discrimination or retaliation when not performing their job duties as an employee (e.g., while attending classes, participating in student organizations, or living in on-campus student housing), they are not required to make a Report.³

C. Responsible Employees are not permitted to keep details about possible sex discrimination or retaliation confidential or private from the Title IX Coordinator. Accordingly, if a Responsible Employee believes someone may disclose information about possible sex discrimination or retaliation to them, the Responsible Employee, before receiving the disclosure, should inform that

¹ An employee who has been subjected to conduct that reasonably may constitute sex discrimination will be considered a “complainant” with respect to such conduct for purposes of these Reporting Procedures, even if that employee qualifies as a “Responsible Employee” for any/all other purposes.

² Under the circumstances described in this provision, the individual will be considered a “Responsible Employee” for purposes of these Reporting Procedures.

³ Under the circumstances described in this provision, the individual will be considered a “student” with respect to such conduct for purposes of these Reporting Procedures.

individual about the Responsible Employee's obligation to make Reports and inform the individual that there are confidential resources available.

D. The Title IX Coordinator will inform Responsible Employees about available (and preferred) means of making Reports to satisfy this reporting requirement.

E. If, upon learning of conduct that reasonably may constitute sex discrimination or retaliation, a Responsible Employee suspects or knows there is a serious and imminent or continuing threat to anyone, the Responsible Employee should **immediately** contact the University Department of Public Safety or other law enforcement agency about the matter before making their Report to the Title IX Coordinator.

F. If, upon learning of conduct that reasonably may constitute sex discrimination, a Responsible Employee suspects a child (a minor) has been harmed or is at risk of being harmed by abuse or neglect, the Responsible Employee **must** make a report to the Illinois Department of Children & Family Services (DCFS) as required under the Illinois Abused and Neglected Child Reporting Act, 325 ILCS 5, before making their Report to the Title IX Coordinator.

VI. Identification of Confidential Employees

A. Employees who qualify as confidential employees under Section IV.D(1) or (2) will be expressly notified of such fact. **Any employee who is not expressly informed that they are a confidential employee should assume they are a Responsible Employee and act accordingly.**

B. In the event the Institutional Review Board approves a human-subjects research study designed to gather information about sex discrimination at the University as contemplated in Section IV.D(3), the University Office of Sponsored Programs and Research should inform the Title IX Coordinator of such fact as soon as reasonably practicable. The Title IX Coordinator will then work with the employees set to conduct such study and inform them of their special obligations as confidential employees as explained in Section IV.D(3).

VII. Reporting Rights and Options for Complainants and Student Bystanders

A. Right to Report

1. A complainant has the right, but is not required, to make a Report to the Title IX Coordinator about any conduct they have experienced that they believe constitutes sex discrimination or retaliation. A complainant may also report the conduct to other University personnel, a confidential resource (including a Confidential Advisor), or government agency as described in paragraphs B – C of this Section.

2. A survivor of an incident of sexual violence, dating violence, domestic violence, or stalking has the right to report or not to report the incident to the University (including to the Title IX Coordinator or a confidential employee), to law enforcement (including the University Department of Public Safety), or to both.

3. Student bystanders are not required to report instances of conduct that reasonably may constitute sex discrimination or retaliation, but they are encouraged to do so by any appropriate means described in paragraph B of this Section.

B. Options for Reporting

Complainants and bystanders have a variety of options for reporting conduct that they believe may constitute sex discrimination, and the University encourages them to choose the option with which they are most comfortable.

1. Title IX Coordinator

(i) A Report may be made directly to the Title IX Coordinator as follows:

Kaitlyn Anne Wild
Director of Compliance and Title IX Coordinator
1 University Parkway, G328
University Park, IL 60484
Telephone: 708.534.4846
Email: titleixofficer@govst.edu

(ii) A Report may also be made through the University's compliance reporting hotline or Title IX web portal. Details about these reporting options will be posted on the University's website and on other materials by the Title IX Coordinator.

(iii) If an individual wishes to make an ***anonymous report***, they must use either the hotline or the Title IX web portal.

(iv) The Title IX Coordinator is not a confidential resource, and complete privacy or confidentiality is not guaranteed and should not be expected.

2. University Department of Public Safety and Other Law Enforcement Agencies

(i) A report may be made to the University's Department of Public Safety (campus law enforcement) as follows:

Department of Public Safety
Police Services
1 University Parkway, C1375
University Park, IL 60684
Telephone: 708.534.4900 (non-emergency)
In an emergency situation, call 9-1-1.

Employees working for the Department of Public Safety are Responsible Employees. Accordingly, they are required to make a Report to the Title IX Coordinator every time they learn information about conduct that reasonably may constitute sex discrimination and retaliation.

(ii) Reports may also be made to other (off-campus) local law enforcement agencies, including:

(a) University Park Police Department
698 Burnham Drive
University Park, IL 60484
Telephone: 708.534.0913
Website: <https://university-park-il.com/departments/police/index.php>

(b) Will County Sheriff's Office
Will County Public Safety Complex
16911 W. Laraway Road
Joliet, IL 60433
Telephone: 815.727.8574 (main line)
Website: <https://www.willcosheriff.org/>

In case of emergency, call 9-1-1.

(iii) Law enforcement agencies are not confidential resources, and complete privacy or confidentiality is not guaranteed and should not be expected. The University Department of Public Safety is in regular contact with, and works with, other law enforcement agencies with jurisdictions near campus. Accordingly, information reported to other law enforcement agencies may very well be disclosed to the University.

3. Other University Personnel

(i) A report may be made to any University Responsible Employee, and that Responsible Employee will make a Report to the Title IX Coordinator based on the information provided by the complainant or student bystander.

(ii) Responsible Employees in the following University departments are common recipients of reports from different types of complainants and/or student bystanders:

(a) Office of the Dean of Students
1 University Parkway, C1310
University Park, IL 60684
Telephone: 708.235.7595
Email: deanofstudents@govst.edu

(b) University Housing Professional Staff:

Auxiliary Services & University Housing
1 University Parkway, C1330
University Park, IL 60484
Phone: 708.235.7110
Email: housing@govst.edu

Prairie Place Residence Hall
1 Prairie Place, 107
University Park, IL 60484
Telephone: 708.235.7115
Email: housing@govst.edu

(c) Human Resources Department
1 University Parkway, C1360
University Park, IL 60684
Telephone: 708.534.4100
Email: hr@govst.edu

(iii) No Responsible Employee is a confidential resource, and complete privacy or confidentiality is not guaranteed and should not be expected when making a report to one of them.

4. Department of Education's Office of Civil Rights

Suspected violations of Title IX by the University may be reported to the U.S. Department of Education Office for Civil Rights (OCR), which enforces several federal laws, including Title IX, through the OCR's complaint

process. A timely complaint can be filed online, by mail, by email, or by fax, as described at:

<https://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

More details about the OCR's jurisdiction can be found on its website at:

<https://www2.ed.gov/about/offices/list/ocr/frontpage/pro-students/protectingstudents.html>

C. Confidential Resources

The University has made the following confidential resources available, if a complainant wishes to disclose information about sex discrimination without a Report being made to the Title IX Coordinator:

- (1) **Confidential Advisors** provide emergency and ongoing support to survivors of sexual violence and relationship violence. A Confidential Advisor will provide confidential services and have privileged and confidential communications with survivors. They will inform the survivor of possible next steps regarding reporting options and possible outcomes, will notify the survivor of resources and services available on campus and in the community and will inform the survivor of their rights and the University's responsibilities to enforce orders of protection and no contact orders. If requested by the survivor, a Confidential Advisor will liaise with appropriate University personnel to secure supportive measures (as defined in the Anti-Sex Discrimination (Title IX) Policy), and will liaise with appropriate University personnel, law enforcement and community resources to assist the survivor with making contact and/or reporting an incident. Confidential Advisor services are provided to students and employees by:

YWCA Metropolitan Chicago

320 West 202nd St.

Chicago Heights, IL 60411

General Telephone: 708.754.0486

General Website: <https://ywcachicago.org/>

Rape Crisis Hotline: 888.293.2080

Hotline Webpage: <https://ywcachicago.org/advancing-healing-safety-and-belonging#rape-crisis-hotline>

- (2) **The University Counseling and Wellness Center (CWC)** provides individual counseling, support and resources to students who have experienced sex discrimination, including sex-based harassment. Speaking with a licensed counselor at the CWC may be helpful for complainants or survivors try to decide how to proceed. Because of the privileged nature of these conversations, the CWC will not share

information about a patient/client (including whether that individual has received services) with the Title IX Coordinator or any other employee of the University without that patient/client's express written permission. The CWC may submit, however, non-identifying information about the incident for purposes of making a statistical report under the Clery Act. The CWC can be accessed as follows:

Campus Location: Room A1120
Hours: Monday - Friday, 8:30AM – 5:00PM
Telephone: 708.235.7334
Email: studentcounseling@govst.edu
Website: <http://www.govst.edu/counselingcenter/>

- (3) ***The University's Health Center*** (run by Advocate Aurora Health), which is part of the CWC, can provide students with non-emergency or follow-up medical services, including testing for pregnancy or sexually transmitted infections, and provide an opportunity to discuss any health care concerns related to the incident in a confidential medical setting. The Health Center is committed to protecting the privacy and confidentiality of all patient/client health information. All patient interactions with the Health Center are considered strictly confidential.

Campus Location: Room A1120
Hours: Mondays - Thursdays, 9:00PM – 4:00PM;
Fridays, 9:00AM – 1:00PM
Phone: 708.235.2114
Website: <https://www.govst.edu/cwc-health-center/>

- (4) ***The State of Illinois' Employee Assistance Program (EAP)*** is a free, voluntary, and confidential program available to employees that provides a valuable resource for support and information during difficult times, including problem identification, counseling, and referral services for employees regardless of the health plan chosen by the employee. Through the EAP, employees will be directed to counseling services to assist them with a variety of concerns, including, but not limited to sexual violence and domestic violence, conflict at work, and stress. Any employees who access these services should be sure to identify themselves as an employee of the State of Illinois. More information is available from the Illinois Department of Central Management Services website at <https://cms.illinois.gov/benefits/stateemployee/employeeassistanceprogram.html>

D. Medical Care, Preservation of Physical Evidence and Forensic Exams

1. The University encourages all complainants (especially, but not limited to, survivors of sexual violence) to seek assistance from a medical care provider and/or law enforcement as soon as possible following an incident that poses a threat to their safety or physical well-being.

2. This is the best option to provide physical safety, emotional support, and medical care to a complainant. It is also the best option to ensure preservation of evidence, which may only exist for a limited period.

(i) For example, physical evidence of sexual violence can be identified, collected, and preserved through a sexual assault forensic exam conducted by a trained medical professional (such as a Sexual Assault Nurse Examiner) using a “rape kit.”

(ii) Additional guidance on preserving physical evidence can be found via RAINN (Rape, Abuse & Incest National Network): <https://rainn.org/get-information/sexual-assault-recovery/rape-kit>.

3. The Department of Public Safety, or other University personnel, will escort a complainant to a safe place and provide or arrange for safe transportation to a local medical care provider at the complainant’s request.

4. Local medical care providers can provide emergency and/or follow-up medical services beyond what is available on campus and provide an opportunity to discuss any health care concerns related to an incident in a confidential medical setting. Local emergency medical care providers include:

Advocate South Suburban Hospital

Location: 17800 S. Kedzie Ave., Hazel Crest, IL 60429

General Telephone: 708.799.8000

General Website: <https://www.advocatehealth.com/ssub/>

Sexual Assault Treatment Center (staffed with trained medical professionals and equipped to conduct sexual assault forensic examinations free of charge)

Center Webpage: <https://www.advocatehealth.com/ssub/health-services/sexual-assault-treatment-center>

Center Telephone: 708.213.4611

Franciscan Health Emergency Medicine

Location: 20201 S. Crawford Ave., Olympia Fields, IL 60461

General Telephone: 708.679.2222

General Website: <https://www.franciscanhealth.org/find-a-location/franciscan-health-emergency-medicine-olympia-fields-219348>

Center of Hope (Sexual Assault Treatment) (staffed with trained medical professionals and equipped to conduct sexual assault forensic examinations free of charge)

Center Webpage: <https://www.franciscanhealth.org/conditions-and-services/emergency-medicine/center-of-hope-sexual-assault-treatment>

E. Community Services

Complainants, especially (but not limited to) survivors of sexual violence, dating violence, domestic violence, and stalking, have options for reporting their experiences to off-campus agencies and groups that may be able to provide supportive services as part of their work in local communities.

1. Community-Based Sexual Assault Crisis Centers

(i) Multiple community-based sexual assault crisis centers provide services to survivors in Cook, Will, and Kankakee Counties, including:

YWCA Metropolitan Chicago

Local Office: 320 West 202nd St., Chicago Heights, IL 60411

General Telephone: 708.754.0486

General Website: <https://ywcachicago.org/>

24-Hr. Rape Crisis Hotline: 888.293.2080

Hotline Webpage: <https://ywcachicago.org/advancing-healing-safety-and-belonging#rape-crisis-hotline>

Guardian Angel Community Services

Main Office: 168 N. Ottawa St., Joliet, IL 60432

General Telephone: 815.729.0930

General Website: <https://www.gacsprograms.org/>

24-Hr. Sexual Assault Hotline: 815.730.8984

24-Hr. Domestic Violence Hotline: 815.729.1228

Clove Alliance

Main Office: 1440 W. Court St., Kankakee, IL 60901

General Telephone: 815.932.7273

General Website: <https://clovealliance.org/>

24-Hr. Crisis Hotline: 815.932.3322

(ii) Services provided by community-based sexual assault crises centers are confidential, and information involving a complainant is

not reported back to the University without a request from the complainant.

2. Community-Based Domestic Violence Agencies

(i) Multiple community-based domestic violence agencies provide services to survivors in Cook and Will Counties, including:

Crisis Center for South Suburbia (CCSS Center)

Mailing Address: P.O. Box 39, Tinley Park, IL 60477

General Website: <https://crisisctr.org/>

24-Hr. Hotline: 708.429.SAFE (7233)

Anew: Building Beyond Violence and Abuse

Mailing Address: P.O. Box 937, Homewood, IL 60430

General Telephone: 708.794.2140

General Website: <https://anewdv.org/>

Client Services: 708.798.7737

Hotline: 708.335.3028

(ii) Services provided by community-based domestic violence agencies are confidential, and information involving a complainant is not reported back to the University without a request from the complainant.

F. Time for Reporting

Complainants and student bystanders are encouraged to report conduct that reasonably may constitute sex discrimination or retaliation as soon as possible in order to maximize the University's ability to respond promptly and effectively. However, there is no time limit on reporting violations of Title IX or the Anti-Sex Discrimination (Title IX) Policy. If the respondent is no longer a student or employee, the University may not be able to take action against the respondent, but it will still provide support for the complainant (if the complainant is a then-current student or employee) and take corrective action as appropriate.

G. Amnesty for Personal Use of Alcohol or Other Drugs by Students

As a means of removing barriers to reporting, the University will generally offer any student, whether the complainant or a bystander, who reports conduct that reasonably may constitute sex discrimination, limited immunity from being charged for policy violations related to the personal use of alcohol or other drugs, provided that any such violations did not and do not place the health and safety of another individual at risk. The University may choose, however, to pursue educational or therapeutic remedies for those individuals.

VIII. Prohibition on False Reports

It is a violation of the University's Anti-Sex Discrimination (Title IX) Policy for an individual to knowingly submit a false report regarding sex discrimination or retaliation. Such a violation may subject the reporter, if an employee or student, to disciplinary action, up to and including suspension, dismissal, or termination. False reports refer to cases where a reporter lacks a good faith belief that sex discrimination or retaliation might have occurred. This provision does not apply to reports made in good faith, even if the facts alleged in the report are not ultimately substantiated during a complaint resolution process or other investigation.

IX. Additional Resources

Whether or not a complainant or survivor chooses to make a report to the University, they are urged to seek appropriate help. There are numerous resources available in addition to the ones listed in Section VII, above. Each resource can assist a person to access the full range of services available.

Apna Ghar (community-based gender violence agency)

Office: 4350 N. Broadway, 2nd Fl., Chicago, IL 60613

General Telephone: 773.883.4663

General Website: <https://www.apnaghar.org/>

24-Hr. Crisis Line: 773.334.4663 (talk); 773.899.1041 (text)

Chicago Alliance Against Sexual Exploitation (CAASE)

Office: 307 N. Michigan Ave., Suite 1020, Chicago, IL 60601

General Telephone: 773.244.2230

General Website: <https://www.caase.org/>

Illinois Coalition Against Sexual Assault (ICASA)

Main Office: 100 North 16th Street, Springfield, IL 62703

General Telephone: 217.753.4117

General Website: <https://www.icasa.org/>

RAINN (Rape, Abuse & Incest National Network)

General Website: via <https://rainn.org/>

National Sexual Assault Hotline (24 hours a day, 7 days a week)

Talk: 800.656.HOPE (4613)

Online chat: <https://hotline.rainn.org/online>

Hotline Information Webpage: <https://rainn.org/about-national-sexual-assault-telephone-hotline>

National Domestic Violence Hotline

Talk: 800.799.SAFE (7233)

Text: text "START" to 88788

Online chat available through general website: <https://www.thehotline.org/>

National Sexual Violence Resource Center

General Website: <https://www.nsvrc.org/survivors>

=====END OF PROCEDURE TEXT=====

The foregoing Administrative Procedure has been recommended and approved for adoption as follows:

RECOMMENDED: /s/ Kaitlyn Anne Wild
Kaitlyn Anne Wild, Director of
Compliance & Title IX Coordinator

DATE: _____

APPROVED: /s/ Cheryl Green
Cheryl Green, Ph.D., President

DATE: _____

(Copy of Policy with original signatures is available upon request.)