

PERSONAL REFERENCE FORM

Post-Master's Counseling Certificate Programs Division of Psychology and Counseling

To the applicant Please complete the top portion of this form and then deliver it to a person who is acquainted with your academic program and/or with your professional experience.

Name of A	pplicant:			
	Last	First	Middle	
Address:				
Email:				

Certificate Program (circle one): Clinical Mental Health Marriage Couple & Family School

The Family Educational Rights and Privacy Act of 1974 allows students to inspect their educational records. The law also permits the student to waive his/her right to inspect letters of recommendation. By signing below, you waive your right to read this letter of reference.

Signature of Applicant

Date

To the person completing this form: The person named above is applying for admission to a master's degree program at Governors State University. Please complete this form, place it in an envelope, sign your name across the sealed flap, and return it to the applicant as soon as possible. PLEASE DO NOT LEAVE ANY ANSWERS BLANK OR INDICATE "SEE ATTACHED LETTER". Please make sure each answer is answered directly on this form.

Please rate the applicant on each of the areas below using the following scale: 5 = outstanding, 4 = very good, 3 = good, 2 = fair, 1 = poor. If you have rated this applicant 2 or below, please explain.

	5	4	3	2	1	N/A
Ability to accept criticism						
Ability to be flexible in thinking						
Ability to express ideas clearly						
Ability to interact with people						
Ability to adapt to new ideas						
Ability to engage in self-exploration						
Ability to maintain academic/						
professional commitment						

1.	How long have	e you known	the applicant	and in	what ca	pacity?
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2.	What are	the princi	ple strengt	ths of the	applicant?
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3. What are the primary growth areas of the applicant?

4. Please provide your overall impression of the applicant's ability to be successful in a post-master's certificate program.

5	4	3	2	1
Outstanding	Very Good	Good	Fair	Poor

5. Additional Comments: