

## Library Loan Periods

### GSU Students - with current GSU Student ID

<b>General Collection</b>	8 Weeks
<b>Government Documents</b>	8 Weeks
<b>Materials Center Items</b>	4 Weeks*
<b>NY Times Best Sellers</b>	4 Weeks*
<b>Videos/DVDs</b>	1 Week* [limit 4]
<b>CD-ROM/Sound Discs</b>	4 Weeks* [limit 4]
<b>Maps</b>	8 weeks
<b>Reserves</b>	See Reserves List
<b>Telecourses</b>	1 Week* restricted use - 1 per course
<b>Tests</b>	1 Week* restricted use

\* Not Renewable

### GSU Faculty – with GSU Faculty ID

<b>General Collection</b>	16 Weeks
<b>Government Documents</b>	16 Weeks
<b>Materials Center Items</b>	4 Weeks*
<b>NY Times Best Sellers</b>	4 Weeks*
<b>Videos/DVDs</b>	2 Week* [limit 4]
<b>CD-ROM/Sound Discs</b>	4 Weeks* [limit 4]
<b>Maps</b>	16 weeks
<b>Reserves</b>	See Reserves List
<b>Telecourses</b>	1 Week* for teaching faculty
<b>Tests</b>	1 Week* restricted use

\* Not Renewable

### GSU Permanent Staff - with GSU Staff ID

<b>General Collection</b>	16 Weeks
<b>Government Documents</b>	16 Weeks
<b>Materials Center Items</b>	4 Weeks*
<b>NY Times Best Sellers</b>	4 Weeks*
<b>Videos/DVDs</b>	1 Week* [limit 4]
<b>CD-ROM/Sound Discs</b>	4 Weeks* [limit 4]
<b>Maps</b>	16 weeks
<b>Reserves</b>	See Reserves List
<b>Telecourses</b>	Not Available/ non-circulating
<b>Tests</b>	Not Available/ non-circulating

\* Not Renewable

### GSU Temporary/Extra Help Staff - with GSU ID

<b>General Collection</b>	<b>8 Weeks</b>
<b>Government Documents</b>	8 Weeks
<b>Materials Center Items</b>	4 Weeks*
<b>NY Times Best Sellers</b>	4 Weeks*
<b>Videos/DVDs</b>	1 Week* [limit 4]
<b>CD-ROM/Sound Discs</b>	4 Weeks* [limit 4]
<b>Maps</b>	8 weeks
<b>Reserves</b>	See Reserves List
<b>Telecourses</b>	Not Available/ non-circulating
<b>Tests</b>	Not Available/ non-circulating

\* Not Renewable



University Library  
 University Park, IL 60484  
 708.534.4111  
 www.govst.edu/library

**Alumni** - with Alumni Association Premium Membership Card

General Collection	8 Weeks
Government Documents	8 Weeks
Materials Center Items	4 Weeks*
NY Times Best Sellers	4 Weeks*
Videos/DVDs	Not Available/non-circulating
CD-ROM/Sound Discs	4 Weeks* [limit 4]
Maps	8 weeks
Reserves	Not Available/non-circulating
Telecourses	Not Available/non-circulating
Tests	Not Available/non-circulating

\* Not Renewable

**Friends of the Library** - with current membership card

General Collection	8 Weeks
Government Documents	8 Weeks
Materials Center Items	4 Weeks*
NY Times Best Sellers	4 Weeks*
Videos/DVDs	Not Available/non-circulating
CD-ROM/Sound Discs	4 Weeks* [limit 4]
Maps	8 weeks
Reserves	Not Available/non-circulating
Telecourses	Not Available/non-circulating
Tests	Not Available/non-circulating

\* Not Renewable

**Students, Faculty, and Staff of I-Share & SMHEC\***

- with current institutional ID

General Collection	8 Weeks
Government Documents	8 Weeks
Materials Center Items	4 Weeks*
NY Times Best Sellers	Not Available/non-circulating
Videos/DVDs	Not Available/non-circulating
CD-ROM/Sound Discs	4 Weeks* [limit 4]
Maps	8 weeks – no remote borrowing
Reserves	Not Available/non-circulating
Telecourses	Not Available/non-circulating
Tests	Not Available/non-circulating

\* Not Renewable

\*Check these links for members of [I-Share](#) and [South Metropolitan Higher Education Consortium \(SMHEC\)](#).

**MATERIALS FOR IN-LIBRARY USE ONLY**

- Reference collection materials
- print journals
- microforms
- university archives materials (by request only)
- rare books (by request only)